

**Mercersburg Borough Council**  
**Borough Hall, Mercersburg, PA**  
**Monday, April 24, 2017**  
**7:00 PM**  
**Agenda**

- I. Public Comment/Guest**
- II. Minutes**
  - A. Meeting Minutes from March 13, 2017
- III. Treasurer Report/Bills Payable**
  - A. Treasurer's report for the month ending March 31, 2017
  - B. Bills payable invoice list March 2017 (distributed with packet)
  - C. Updated bills payable / final invoice list / Account Balance List for March 2017 (provided at meeting if needed)
- IV. Mayor's Report** – Scheduled to be present
- V. Police Report** – Included in packet & updated information sheet
- VI. Solicitor** - Scheduled to be present.
- VII. Engineer Report** – Not scheduled to be present
- VIII. Borough Manager Report** – Scheduled to be present
- IX. Assistant Borough Manager's Report**- Scheduled to be present
- X. Department of Public Works Report** – Available upon request
- XI. Committee Reports**
  - A. Act 537-
  - B. Beautification / Christmas: March 16, 2017 & April 20, 2017 – No recommendations
  - C. Finance – No Meeting
  - D. Fire Board –
  - E. HARB– April 4, 2017- Recommendation included
  - F. Nominating – No Meeting
  - G. Personnel – March 20, 2017 – Recommendations included
  - H. Planning – No Meeting
  - I. Property – No Meeting
  - J. Police/Safety Committee- No Meeting
  - K. Policy- No Meeting
  - L. Streets – No Meeting
  - M. Technology – No Meeting
  - N. Zoning Hearing Board – No Meeting
- XII. Old Business** –
- XIII. New Business** –
  - A. Nominate and Award the Harriet Lane Award Winner
  - B. Review and approve the Notice of Lease Termination and Amendment to provide Franklin

- County option to exercise a month-to-month lease
- C. Review and approve Resolution 04-17: Establishing a retention schedule for audio recordings
  - D. Review and approve Resolution 05-17: For the disposition for destruction of specific records pursuant to the Municipal Records Act.
  - E. Act on the letters of resignation from Josh Meyers and Michael Cokash received on April 7, 2017
  - F. Review and approve Council President to sign the annual review of any changes to the Electronic Funds Transfer Agreement as presented
  - G. Review and approve repairs needed on the PWD Garage Door estimate #556 in the amount of \$700

**XIV. Correspondence –**

- A. Mercersburg Historical Society information received March 23, 2017
- B. Letters regarding the 2017 James Buchanan Award Recipients dated March 21, 2017
- C. Letter from Preservation Pennsylvania dated March 31, 2017
- D. Spring Cleaning Special Flyer from Choice Collision dated April 5, 2017
- E. Cumberland-Franklin County Boroughs Association Annual Meeting April 25, 2017
- F. Letter from Board of Finance and Revenue received April 6, 2017
- G. Notice of Sheriff's Sale for 11 Linden Avenue received on April 6, 2017
- H. Letter from Pennsylvania State Historic Preservation Office dated April 10, 2017
- I. Mercersburg Women's Club Spring Luncheon on May 6, 2017
- J. Letter from DEP regarding Eligibility Deficiency Johnston Run Shared Use Trail dated April 12, 2017
- K. Franklin County Drug Task Force 2017 Breakfast received on April 20, 2017

**XV. Confirm Committee Meetings / Calendar**

- A. **COUNCIL:** 4/10/17, 5/8/17, 6/12/17 and 4/24/17, 5/22/17, 6/26/17 if needed (**all meetings held at 7 pm**)
- B. **HARB:** 5/2/17, 6/6/17, 7/11/17 @ **7 pm**
- C. **SEWER:** 4/13/17, 5/11/17, 6/8/17 @ **7pm**
- D. **WATER:** 4/20/17, 5/18/17, 6/15/17 @ **7 pm**
- E. **PLANNING:** 4/19/17, 5/17/17, 6/21/17 @ **7 pm**

**\*\*\*ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER REQUEST/RECEIPT\*\*\***