

Mercersburg Borough Council Meeting
113 South Main Street, Mercersburg, PA 17236
Monday, December 11, 2023 @ 7:00 pm

AGENDA

- I. Call To Order
- II. Public Comment/Guests
- III. Minutes: N/A
- IV. Treasurer Report/Bills Payable:
 - A. Treasurer Report Ending November 30, 2023
 - B. Bills Payable Report Ending November 30, 2023
- V. Mayor's Report: To be present.
- VI. Solicitor: Update on Sunshine Act, requirements to amend agendas.
- VII. Engineer Report: Not scheduled to attend.
- VIII. Borough Manager's Report: Presented in person.
- IX. Committee Reports:
 - A. Act 537: N/A
 - B. Finance: N/A
 - C. Fire Board: meeting 12.07.2023 – Update provided by Representative.
 - D. HARB: minutes attached. (12.05.23)
 - E. Nominating: N/A
 - F. Personnel: Personnel Committee met in executive session for various personnel matter on November 08, 2023
 - G. Planning: meeting 11.08.23 @5pm -minutes attached
 - H. Property/Technology: N/A
 - I. Streets: N/A
 - J. Zoning Hearing Board: N/A
- X. Old Business:
 - A. Ongoing: solicit area banks regarding sidewalk loan program.

New Business:

- A. Motion to Approve HARB Application COA 2023/12/01 – 109 S. Main Street, Mercersburg
Motion: Recommendation flexible for the chimney to come down – roof to match the shingles, approval of replacement of all gutters & downspout with half round profile, 5 feet panel for the porch rood (metal), Approval for Breaker box to be removed, Windows (clad wood windows) subject to approval (sample) being forward to the Borough for approval.
- B. Motion to Approve Tax Levy Resolution No. 2023-09
- C. Motion: Conditional Approval of the KLS Land Development Plan – Landis & Oregon – seeking Borough Council to approve the Land Development Plan, conditional on completion of all outstanding action items as identified by the Borough Engineer.
MOTION: Recommendation - approval to council Subject to satisfactory resolution of any outstanding items in Mr. Kegerries’ letter which covers all the procedural recommendations with conditions or suggestions.
- D. Motion: Approval for Borough Council to sign Sewerage Exemption Form conditional on receiving the “Will Serve” letter from The Sewer Authority.
- E. Motion to Approve 2024 Budget (previously advertised November 15, 2023)
- F. To approve to hire Matlida Gorman, Borough Secretary, with a retroactive start date of 11/20/2023 at an hourly rate of \$20.00.
- G. To approve to hire Kami Lininger, Billing Clerk, with a retroactive start date of 12/06/2023 at an hourly rate of \$18.50.
- H. To approval to advertise the proposed 2024 Meeting Calendar (attached) copies available.

XI. Correspondence: N/A

XII. Confirm Meetings:

- A. Council: 01/02/2024 - 01/22/2024 @ 7 p.m.
- B. Finance: TBA
- C. HARB: Cancelled
- D. Nominating: TBA
- E. Personnel: 12/18/23, @ 7 p.m.
- F. Planning: TBA
- G. Property: 01/03/2024, @ 7 p.m.
- H. Sewer: 12/14/23, @ 7 p.m.
- I. Water: 12/21/23, @ 7 p.m.
- J. Streets: 01/24/24, @ 7 p.m.
- K. ZHB - TBA

**ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER REQUEST/RECEIPT*