

Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
May 9, 2013
MINUTES

Attending: Chairman William Gaunt, Vice-Chairman Dan Chayes, Secretary/Treasurer Doug Hoffman, Jim Malone, Catalin Bonciu, Borough Manager Tammy Oberholzer, and Assistant Borough Manager Dawn Scheller

Absent: Solicitor Sam Wisner and Engineer Lance Kegerreis

Press/Guests: None

Meeting was called to order at 7:00 pm. No guests were present and there was no Public Comment.

Chairman Gaunt asked for a motion to approve the Treasurer's Report.

MOTION: to approve the Treasurer's Report for the month ending April 30, 2013 and to approve the Bills Payable- April 2013 Invoice List was made by Dan Chayes, second by Jim Malone, all ayes, motion carried.

Chairman Gaunt asked if anyone had any corrections/adjustments for the April 11, 2012 Meeting Minutes. No Corrections or Adjustments were stated.

The April 11, 2013 Meeting Minutes were accepted as presented.

The Authority Members spoke about the April 11, 2013 meeting discussion regarding supporting the trail concept.

Member Catalin Bonciu voiced concerns with potential liability and financial impact on the Authority with the proposed trail and reviewed that he would not be comfortable with such a trail on Sewer Authority Property.

The Authority continued discussion and reviewed that the Authority only approved supporting the concept of such a trail and additional information, agreements, and plans would be brought before the Authority for approval in the future. The Authority Members agreed that there would be future discussion on this subject and all members would have the opportunity to ask additional questions and voice additional concerns/opinions prior to making any final decisions or approvals for such a trail.

Chairman Gaunt asked for the Solicitor's Report.

Tammy Oberholzer reviewed that both Chairman Gaunt and Secretary/Treasurer Doug Hoffman were in the office to sign and finalize the loan documents for the new funds. It was reported that the full loan amount was dispersed into the Authority's account. Tammy reported that Sam Wisner contacted the Bank to review that the loan was to be dispersed on a draw down basis and only a small portion was to be initially transferred to the Authorities Account. Tammy reviewed that she would follow-up with Sam and the Bank and provide the Authority Members with additional detail at the next meeting.

Chairman Gaunt asked for the Engineer's Report.

Tammy Oberholzer reviewed that the Engineer obtained and forwarded a copy of the Park Avenue Sewer Rehab Construction Schedule. Tammy Oberholzer informed the Authority that the Borough Office would send out letters notifying the residents of the project. Tammy reviewed that she would personally contact the School District and the Funeral Home via telephone notifying them of the schedule. Tammy Oberholzer also reviewed that the office would place something on the Website and in the Journal.

Chairman Gaunt asked for the Manager's Report.

Tammy Oberholzer reviewed information regarding the Academy Testing Results. The Authority agreed that the testing should be completed in the fall once the students return since the Academy's testing was just completed. Tammy reviewed information about a recent/reoccurring Buchanan Drive sewer issue. Tammy asked for support of resolving this sewer issue from the Authority allowing the Engineer to prepare plans for a fix and allow the Public Works Department to complete the project in house. Tammy reviewed the estimated 2 day project of using a 6" pipe to replace the 4" existing pipe and have it be a gravity flow to the manhole. The Authority Members discussed whether they would like to have Tammy bring back cost estimates or to authorize her to have the work completed in house utilizing the Engineer and Public Works Department.

MOTION: to authorize the Borough Manager to contact the Engineer and have the Engineer design plans for the Buchanan Drive Sewer issue and have the Public Works Department complete the work with the necessary equipment was made by Dan Chayes, second by Catalin Bonciu, all ayes, motion carried.

Tammy Oberholzer provided the Authority with an update on the April 10, 2013 Bills. Tammy Oberholzer reviewed a request for an account adjustment on a customer who used water to fill up a pool. The request was from Jewel Palmer, 29 W. Grandview, for a total amount of 9,500 gallons of water.

MOTION: to approve and apply a credit of \$93.39 to the account of Jewel Palmer, 29 W. Grandview on the July 10, 2013 bill was made by Catalin Bonciu, second by Jim Malone, all ayes, motion carried.

There was no Secretary's Report.

Chairman Gaunt moved on to Old Business.

MOTION: to retroactively adopt Resolution 2013-3-5: the issuance of a Note to undertake a Sanitary Sewer Line Rehabilitation Project known as the North Park Avenue Sanitary Sewer Replacement, in the maximum principal amount of \$145,000 as contemplated by the loan agreement; and approving the execution of related documents and actions was made by Dan Chayes, second by Jim Malone, all ayes, motion carried.

Chairman Gaunt reviewed the correspondence and the calendar.

No other New Business was brought before the Authority.

MOTION: to adjourn the meeting at 7:32 p.m. was made by Doug Hoffman, second by Catalin Bonciu, all ayes, motion carried.

These meeting minutes were transcribed using Assistant Borough Manager, Dawn Scheller, meeting notes and then respectfully submitted for approval.

Date Approved: _____