

**Mercersburg Sewer Authority Meeting  
Borough Hall, Mercersburg, PA  
October 9, 2014  
MINUTES**

**Attending:** Chairman Dan Chayes, Vice-Chairman Doug Hoffman, Secretary-Treasurer Jim Malone, and Catalin Bonciu

**Absent:** Engineer and Solicitor

**Guests/Press:** None

Meeting was called to order at 7:00 pm with no Public Comments made.

Chairman Chayes asked for a motion to approve the Treasurer's Report and Bills Payable List for August and September.

**MOTION: to approve the Treasurer's Report and Bills Payable List for the months ending August 31, 2014 and September 30, 2014 was made by Catalin Bonciu, second by Doug Hoffman, all ayes, motion carried.**

Minutes for August 21, 2014 Meeting were accepted as presented.

There were no items from the Solicitor or the Engineer to review.

Dawn Scheller reviewed the Manager's Report. Dawn reviewed that she has contacted the Contractors for the Sewer Repair work on Fairview, Grandview and Park. Dawn Scheller reported that A&S Excavating would complete the repairs on Fairview and McCulloh would complete the repair work on Grandview and Park. Dawn reviewed that she has not heard from Kathy Mills regarding the release agreement, however the work proposed would occur within the Authority's right of way. Dawn Scheller provided information in the packets for the Authority to consider regarding the Generator repair, Manhole Lifting Device, Sewer Line Inspection Program, Sewer Rate Comparison Information, the Letters of Interest to serve on the Authority and the money due to the Authority.

The Authority Members reviewed the estimates for the generator repair work. After discussion the Authority made the following motion.

**MOTION: to award Ward's Truck & Farm Repair the repair work for the generator at a cost of \$7470.00 due to price and technical competence was made by Doug Hoffman, second by Jim Malone, all ayes, motion carried.**

The Sewer Authority reviewed the information included in the packet for the Remote Sonde transmitter for purchase. This equipment would allow the PWD to locate the lines better. After discussion it was authorized that this device be purchased for the amount of \$300.00. The cost of the item is less than the Management amount of approval, which is why no motions were made.

The Authority discussed an Ordinance which Borough Council would pass that would provide for the maintenance of Sewer Laterals and for the allocation for costs of repair or replacement of sewer laterals between the property owner and the Borough and provide that property owners who share the same connection install a separate connection to each property. Within the Ordinance it would allow for the inspection of basements where the laterals could be videoed to determine the condition of the lateral/connection. This would be a benefit to the Borough and the proactive approach to comply with DEP Regulations. The Authority discussed the Inspection report that would be completed and the Authority would be able to maintain detailed records for the Sewer System. The Water Authority would also benefit from this.

**MOTION: to authorize the Solicitor to prepare an Ordinance that the Authority would ask Borough Council to advertise and authorize was made by Jim Malone, second by Doug Hoffman, all ayes, motion carried.**

Chairman Chayes moved on to discuss the Budget information that was included in the Authority Member's packets for review. They reviewed the Plant Manager's Report and requests for equipment. The Authority Members received a draft copy of the budget that they were asked to review and provide feedback prior to the next meeting as the Authority will be asked to authorize the advertisement of the budget. The members discussed increasing rates 3% vs. 4%. Some members reviewed that due to continued repair and maintenance on the older lines they would consider a 3% sewer rate increase for 2015 and asked that the change be made to the proposed budget for the next meeting.

Chairman Chayes moved on to the New Business.

**MOTION: to appoint John Rose to the Sewer Authority to fill the vacant seat with the term ending December 31, 2015 was made by Doug Hoffman, second by Catalin Bonciu, all ayes, motion carried.**

The Authority Members reviewed the correspondence in the packets along with the upcoming meeting dates.

**MOTION: to adjourn at 8:15 pm was made by Jim Malone, second by Doug Hoffman, all ayes, motion carried.**

*These meeting minutes have been transcribed with the use of Dawn Scheller's meeting notes and audio recording and have been respectfully submitted for approval.*

Date Approved: \_\_\_\_\_