

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
December 20, 2018
MINUTES**

Attending: Chairman Ed Twine, Vice-Chairman Jason Frey, Larry Nair, Doug Hoffman, Borough Manager Derek Stoy, Borough Secretary/Treasurer Stacey Golden

Absent: None

Guests/Press: None

Chairman Ed Twine called the meeting to order at 7:05 pm with no public comments made.

MOTION: to approve the Treasurer's Report for the month ending October 31, 2018 & November 30, 2018 was made by Doug Hoffman, second by Larry Nair, all ayes, motion carried.

MOTION: to approve the Bills Payable/Invoice list for the month ending October 31, 2018 & November 30, 2018 was made by Larry Nair second by Jason Frey, all ayes, motion carried.

MOTION: to approve the October 18, 2018 Meeting Minutes as presented was made by Jason Frey, second by Doug Hoffman, all ayes, motion carried.

Chairman Ed Twine moved into the Borough Manager's Report. Manager Derek Stoy reported that he is still waiting for the chlorine residual to drop and once completed Grandview Tank would be put into service. Stoy reported that he received the draft RFP from GMS to review. A volunteer luncheon will be held on January 16, 2019 and requested \$250 from each entity to help with cost, Stoy also asked for approval for the event. Manager Stoy explained that a conflict of interest waiver needed to be signed to proceed with the Right of Way acquisition due to the solicitor also represents the owner of the property. The 2019 budget has been advertised and will need final approval. Stoy asked the Authority if they wanted to keep the same meeting schedule for the Water Authority meetings for 2019. Manager Derek Stoy included a copy of the grant agreement with the Commonwealth Financing Authority in each packet for review. Stoy asked the Authority for approval for the engineer to begin the process for the plant upgrade noting that project would cost \$8500, which the grant would reimburse 85%. Stoy concluded his report with stating that he included the Personnel minutes in the packet.

MOTION: To approve keeping the Water Authority meeting dates the third Thursday of each month at 7 PM was made by Jason Frey, second by Doug Hoffman. All ayes, motion carried.

MOTION: To approve the 2019 budget was made by Doug Hoffman, second by Jason Frey. All ayes, motion carried.

MOTION: To allow Chairman Ed Twine to sign the conflict of interest waiver for the Right of Way acquisition was made by Larry Nair, second by Jason Frey. All ayes, motion carried.

MOTION: To approve \$250 for the Volunteer Luncheon on January 16, 2019 was made by Jason Frey, second by Hoffman was made by Jason Frey, second by Doug Hoffman. All ayes, motion carried.

MOTION: To approve the engineer to begin the permitting process for DEP submittal was made by Larry Nair, second by Jason Frey. All ayes, motion carried.

MOTION: To adjourn the meeting at 7:20 PM was made by Jason Frey, second by Doug Hoffman. All ayes, motion carried.

These meeting minutes have been transcribed and respectfully submitted for approval by Stacey M. Golden with the use of her meeting notes and audio recording.

Date approved: _____ Motion: _____ Second: _____