

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
February 11, 2014
MINUTES**

Attending: Chairman Ed Twine, Secretary Treasurer Larry Nair, Gregg Davis, Ed Meyers, Jason Frey, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller

Absent: Solicitor and Engineer

Guests/Press: None

Meeting was called to order at 7:00 pm.

Chairman Twine asked for Public Comment, there was none.

Chairman Twine moved on to the Treasurer's Report.

MOTION: to accept the Treasurers Report for the month ending January 31, 2014 was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

Chairman Twine moved on to the Bills Payable/Invoice for January 2014.

MOTION: to approve the Bills Payable/Invoices for January 2014 was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

Chairman Twine moved on to the Meeting Minutes from January 14, 2014.

MOTION: to approve the January 14, 2014 meeting minutes as presented was made by Gregg Davis, second by Jason Frey, all ayes, motion carried.

Chairman Twine asked if there was anything from the Solicitor, Tammy said there was nothing.

Chairman Twine asked if there was anything from the Engineer.

Tammy Oberholzer reviewed that there was nothing done due to the recent weather but he was hopeful that they would be able to test the tank.

Chairman Twine moved on to the Manager's Report.

Tammy Oberholzer reviewed that the notice to award was completed and that Marshall would be meeting with Brad to discuss details. Tammy reviewed information on the Streets Project and stated that the PWD would schedule the valves being exercise. Tammy Oberholzer reviewed information about the water line going into the Grandview Tank freezing. Tammy reviewed that the work needed on the line is something that should be completed by a plumber and she had discussions with Don Shaffer Sr. about changing the type of heating. After discussion with the Authority Members it was recommended that a Plumber fix the pipe and ask Marshall to recommend the correct size heater for the space. Ed said that he would check into it.

Chairman Twine asked for the Secretary's Report.

Dawn Scheller reviewed the Fee Schedule and asked the Authority Members to Complete the Ethics forms and return them to the office by April 15, 2014. Dawn Scheller also reviewed that Council had approved the attendance to the PSAB Conference and asked the Authority to consider changing April's Meeting date. After discussion the Water Authority Members approved April's meeting date to be moved to Tuesday, April 15th.

MOTION: to approve the Resolution 2014-1-W: Fee Schedule was made by Ed Meyers, second by Jason Frey, all ayes, motion carried.

Chairman Twine asked if there was anything else to discuss.

Chairman Twine brought up the need for a new back hoe. Ed Twine reviewed that the current piece of equipment is in bad shape and it is only a matter of time before it breaks down. After discussion the Authority asked Tammy Oberholzer to look into seeing what the cost would be and discuss this with the Sewer Authority and Borough Council. Tammy Oberholzer said she would bring back the information.

Chairman Twine reviewed the Correspondence included in the packets.

No other business was brought before the Authority.

MOTION: to adjourn at 7:43 pm by Ed Meyers, second by Gregg Davis, all ayes, motion carried.

These meeting minutes were transcribed with the use of Dawn Scheller's meeting notes and have been respectfully submitted for approval.

Date Approved: _____ Motion Made by: _____ Second: _____