

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
August 19, 2014
MINUTES**

Attending: Chairman Ed Twine, Secretary/Treasurer Larry Nair, Ed Meyers, Gregg Davis, Jason Frey, Borough Manager Dawn Scheller, Solicitor Sam Wiser, Public Works Director Don Shaffer, and Engineer Brad Stake

Absent: None

Guests/Press: Jon Kittredge- Main Street, Mercersburg; Gina Hall: The Mercersburg Journal

Meeting was called to order at 7:00 pm and the floor was opened for Public Comments.

Jon Kittredge had one question regarding the 10,000 sf garden at the Water Tower. Jon asked who is planting the crops, which is paying for the water, who is harvesting the crops, who is receiving the proceeds from the crops harvested?

Larry Nair spoke that the garden is being run by Borough Employees, their families, and anyone else who wants to.

The Authority reviewed that it is not being tended to on Borough time. A discussion occurred about water being used. Don Shaffer spoke that when Mike Meyers was around he gave permission to water the crops. The Authority Members discussed that they were not aware water was being used. Don Shaffer stated that the reason why the garden was put up there was to save on mowing.

The Authority discussed this matter further. Don Shaffer discussed that the agreement was that when he was done with it that he would return the space back to grass.

MOTION: to discontinue the Employee Garden at the Grandview Tank after this season was made by Ed Meyers, no second, motion failed.

Chairman Twine opened the floor for suggestions. Jason Frey suggested that the Authority recognize the garden as a community garden, first come, first serve, and open it up to the public. Jason Frey suggested opening it up to the Public and charging everyone one a fee to use land/water. The Authority discussed this matter further and the following motion was made.

MOTION: to discontinue the garden at the Grandview Tank after the current crops have been harvested and put back to a grass area was made by Ed Meyers, second by Jason Frey, Larry Nair and Gregg Davis opposed, remaining ayes, motion carried.

Chairman Twine moved on to the other agenda item.

MOTION: to approve the Treasurer's Report for the month ending July 31, 2014 was made by Larry Nair, second by Ed Meyers, there was discussion as to the packet Treasurer's Report had calculation errors, Larry Nair felt that this should have been discovered prior to them being sent out, all ayes, motion carried.

MOTION: to approve the Bills Payable and Final Invoice List July 2014 was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

MOTION to approve the Minutes from July 2, 2014 with one correction on page 2 was a typo was made by Ed Meyers, second by Gregg Davis, all ayes, motion carried.

The Solicitor had nothing at this time. Chairman Twine asked for the Engineer's Report.

Brad Stake reviewed that the project is not completed yet. He reviewed that the pumps are in and the punch list items are almost done. Brad reported that two things were not yet completed; 1) the post, 2) the cover on the observation taps. The test on the new pumps is scheduled for Friday. Brad Stake reported that he received information from the contractor about the post that it is called a Tough Post. There is a 45 year warranty on the pole and the contractor will be providing a copy of the warranty to the Engineer in order for it to be removed from the punch list. The Authority discussed the project further and noted some additional details. Chairman Twine reviewed that the railing around the Mudwell is missing some lag bolts, some of the posts around the Mudwell doesn't have caps on them, and along with the fence post does not have a cap. Brad reported that Marshall Stuff is done and the test worked well.

MOTION: to authorize payment to Mc Stuff Electric for the amount of \$72,756.00 was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to authorize the final Payment to ART pending the completion of the punch list/remaining items to the Engineer and Chairman's satisfaction was made by Ed Meyers, second by Larry Nair, all ayes, motion carried.

Dawn Scheller provided the comments from DEP about the Dam. Chairman Twine reviewed that they had discussed this in the past with previous projects. The Authority reviewed that the PWD is quite busy with projects at the moment and they are not sure that they could add this to the task list at this time. Sam Wiser reviewed some items which were a concern to him. Brad Stake suggested that he reach out to DEP and discuss with them that they can do an inspection and provide the Authority with a report identifying items.

MOTION: to authorize that the Engineer look into this further in contacting DEP, also providing the authority with a quote for a dam inspection, and asked the Solicitor Sam Wiser to assist Dawn Scheller with a response letter to DEP pending the conversation between the Engineer and DEP was made by Ed Meyers, second by Gregg Davis all ayes, motion carried.

The Authority asked for information to be brought back about the last Dam Inspection for the Authority to review. Ed Twine reviewed that he would forward a contractor's phone # to contact to remove the trees and brush.

Chairman Twine asked for the Manager's Report.

Dawn Scheller provided an update on the H2O Grant. She reviewed the total amount of funds available to receive is \$159,504. Dawn stated that she is awaiting copies of two items from the contractor and she is hopeful that the Authority will receive reimbursement by the next meeting. She reviewed the status of the curb box project and the monies due to the Authority. Dawn also reviewed a letter received from a resident along Park Ave. with concerns about the billing process and the timeline that the Authority has in effect.

The Authority also discussed a concern brought forward regarding Tenant/ Landlord outstanding delinquent bill issues. They reviewed the current policy that the property owner is responsible for the bill. The Authority discussed this matter further and they decided the current policy is in effect.

The Chairman reviewed the calendar and no additional business was brought before the Authority.

MOTION: to adjourn at 8:27 pm was made by Ed Meyers, second by Larry Nair, all ayes, motion carried.

These meeting minutes were transcribed with the use of Dawn Scheller's notes and recording of the meeting and have respectfully submitted for approval.

Date Approved: _____ Motion Made By: _____ Second By: _____