

**Mercersburg Water Authority Meeting  
Borough Hall, Mercersburg, PA  
September 16, 2014  
MINUTES**

**Attending:** Chairman Ed Twine, Secretary/Treasurer Larry Nair, Gregg Davis, Ed Meyers, Jason Frey, Borough Manager Dawn Scheller, and Public Works Director Don Shaffer

**Absent:** Engineer and Solicitor

**Guests/Press:** None

Meeting was called to order at 7:00 pm. Chairman Twine asked for Public Comment, no public comments were made.

Chairman Twine asked for a motion to approve the Treasurer's Report for the month ending August 31, 2014.

**MOTION: to approve the Treasurer's Report for the month ending August 31, 2014 and Bills Payable/Invoice List was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.**

Chairman Twine asked for a motion to approve the meeting minutes from August 19, 2014.

**MOTION: to approve the meeting minutes from August 19, 2014 was made by Gregg Davis, second by Jason Frey, all ayes, and motion carried.**

Chairman Twine asked if there was anything from the Solicitor, there were no updates from the Solicitor.

Chairman Twine asked for the Engineer's Report.

Dawn Scheller reported that the Engineer has provided a report via email correspondence that included a punch list of items for the Authority Members to review. These items are still outstanding items that the contractor has not completed. Chairman Twine reviewed that they are still having issues with the drives and the project is still incomplete. The Authority Members reviewed that the material used for the light pole is intended to be used for the inside of building construction and is not intended to be used outside. Dawn Scheller reviewed that Brad Stake was still waiting for confirmation that the manufacture would still honor the warranty if it was not used for an intended purpose. Dawn Scheller relayed that a Dam Inspection could be completed at a cost of \$3,500.00. Dawn Scheller reviewed that Brad had spoken with DEP about the letters the Authority received and in the discussion he reported that the Authority is in the process of having the trees/brush cleared and the Authority would be discussing having the dam inspected. DEP asked that a copy of the inspection be provided to DEP when completed and asked that the Authority continue to keep DEP apprised of the progress. Chairman Twine reviewed that he spoke with Paul and asked if any of the smaller items on the list was taken care of by ART and Paul reported that no items were worked on.

Chairman Twine asked for the Manager's Report.

Dawn Scheller reviewed the status of the H2O Grant and reported that the Authority received \$143,400. Dawn reported the remaining amount available to receive of \$16,104. Dawn Scheller reported that 14 curb boxes have been completed and 19 are remaining.

Donald Shaffer Sr. reviewed that LB Waters were still trying to figure out why the fire hydrant isn't working. Don reported that if LB Waters can't answer why it is still leaking, then the PWD will have to dig it up.

Dawn Scheller reviewed that the Paul and the PWD are working together to scheduling 2 days to work with Paul to address maintenance items at the Plants.

Don Shaffer Sr. reported that they spent the time at the Sewer Plant and they actually spent all but two weeks there working on it. He reported they had close to a truck full of dirt, silt, and rags and removed a rock from the bottom of the tank. Don spoke about getting brackets fixed. Don Shaffer then reviewed information about existing valves and reported that they had difficulties shutting off the water during the water leak on 9/9/14. Don Shaffer spoke about having issues cutting the pipe and is interested in getting a new saw to have for future issues. Don Shaffer also spoke about converting a tool into a valve exercising tool.

Dawn reported that all staff members reported in for the water leak. Cindy and Dawn contacted local residents, Don Sr., Don Jr. and Paul worked thru the night to complete the fix. Dawn Scheller also reported the money due to the Authority and provided members with a comparison water/sewer rate list.

The Authority members discussed that they had approved 3% rate increase over 3 years and they are in year 2 of the increase. Chairman Twine asked Dawn to double check that the increase occurred. The Authority Members would have a draft budget to review at the next meeting.

Chairman Twine asked if there was any additional old or new business to discuss.

Don Shaffer Sr. spoke about Columbia Gas and working on Landis Drive. The photos that were sent to Columbia prompted Columbia to relocate their lines as they were being installed to close to the existing water line. Don Shaffer and Ed Twine expressed interest in finding out where the gas lines are. Don had asked them for drawing information which they were not willing to share at this point in time.

There were no items brought before the Authority. Chairman Twine reviewed the calendar as there was no correspondence to discuss.

**MOTION: to adjourn was made by Gregg Davis, second by Jason Kelso, all ayes, motion carried.**

*These meeting minutes have been transcribed with the use of notes and audio recording and have been respectfully submitted for approval by Dawn Scheller.*

**Date Approved:** \_\_\_\_\_ **Motion made by:** \_\_\_\_\_ **Second by:** \_\_\_\_\_