

**Mercersburg Water Authority Meeting
Borough Hall, Mercersburg, PA
October 14, 2014
MINUTES**

Attending: Chairman Ed Twine, Secretary-Treasurer Larry Nair, Ed Meyers, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy, Plant Manager Paul Sharrow, Solicitor Mellissa Kelso, and Engineer Representative Brad Stake

Absent: Gregg Davis

Press/Guests: None

Chairman Twine called the meeting to order at 7:00 pm.

Chairman Twine asked for a motion to approve the Treasurer's Report.

MOTION: to approve the Treasurer's Report for the month ending September 30, 2014 with the inclusion of the grant funds received to date was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

MOTION: to approve the Bills /Invoice List as presented was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

MOTION: to approve the September 16, 2014 meeting Minutes with one correction on the adjourning motion was made by Ed Meyers, second by Jason Frey, all ayes, motion carried.

Chairman Twine asked if the Solicitor had anything.

Melissa Kelso stated that she had nothing at this time, but would comment as needed on some of the other as they come up.

Chairman Twine asked for the Engineer's Report.

Brad Stake reviewed the punch list of items which ART still have to complete; 1) regarding the change order for the J15 H Pumps to be completed and installed and have a successful draw down tests, Brad reviewed that the system must be able to run in auto mode and meet the operational requirements set forth in the Contract; 2) the Drives- As of the last meeting the drives were programmed as of the 9/18/14 and the testing occurred the next day, he reviewed that when they were turned on Pump 1 drew down and went to the bottom float, Saturday, Paul started pump 2 and it only went 2' and did not pump any further, Paul went to pump 1 and it work for a little and triggered the fault, when that occurred it stopped pumping water, Brad reported the first item checked on the pump was the rotation to see if it was going backwards and it was, Paul made the change, and tried it again it drew down a little, never making it down to the bottom float; Brad reviewed that they notified the contractor of the problems with an email on 9/25/14 following up with phone calls, finally asking them to come out; ART came out on 10/9/14 (Kevin, project manager and technician) they looked at the drive and saw the error code and readjusted the parameter for the drive, they then pulled the pumps and noticed that the O-rings were defective and were leaking, ART stopped there and got new O Rings and would come back to test, on 10/13 they came and brought back the wrong O Rings and they leaked like crazy, they tried to install the pumps, but they wouldn't seat properly; Brad reported that ART would be back out once this was completed so the Engineer could perform a pipe test to see if there was any constriction in the line to verify the static head.

Ed Twine asked why it has taken 60 days to find out if there is constriction in the pipe as the Authority had discussed it 2 meetings ago. Ed asked why is this the Authority's problem as they are paying to have a product installed within a

certain amount of time, with the parameters all drawn up, the only change order that the Authority had, which was not really a change order was to upgrade the pumps because the pumps that the Engineer had put in were not heavy enough, so the Authority approved that at the July 2, 2014 meeting? Ed Twine spoke about that if the Electrician that they had working on the day he was, the Authority would never know about the panel. Ed Twine stated that he believe the Authority isn't getting what they should be. Ed reviewed that the winter weather is approaching and the Authority still does not have a Mudwell that works.

Brad Stake stated that he is just as frustrated as the Authority is, as the contractor is not doing the items that need to be done.

Ed Twine reviewed his thoughts, that if they are not doing what they need to be doing then they should be removed from the project, so the Authority can complete the project the way it needs to be done and have a working Mudwell and move on to the next day. Ed Twine spoke about the swale and how he was the one who created the swale that the contractor should have done on day 1. Ed twine stated that the Authority is not any further ahead than where they were last year as all they have is a tank in the ground that can't be used. The Authority continued discussion and asked the Solicitor for her advice to move the project forward.

Brad Stake spoke about programming the drives and reported that Brad and Paul were the ones who spent the time on the drives talking with the company for programming the drives. Ed Twine indicated that the drives still haven't been certified.

Melissa Kelso asked if the drives would be certified during some point of the process.

Brad Stake stated that he was told that CW Sales would come back out and check that things are fine, but that hasn't happened yet.

Melissa asked if there has a specific expected date communicated to them? Brad reported that the bigger issue for him is seeing if the pumps run and that's what he has been spending his time and efforts on. Brad reviewed that once that was done he would then focus on having them come out to certify the panel and drives.

Ed Twine reviewed that the panel for the project was wrong and the Authority denied the panel, then ART hired the Electrician that the Authority knows to rewire it, so the panel still says the original information and ART just wanted to cross it off, and the Authority disagreed and reviewed that it is not acceptable. ART is expected to present CAD Drawings put in certified and completed properly, as that is another item on the punch list.

Brad reported that there has not been much effort regarding the Punch List, as it was issued on July 8, 2014.

MOTION: to enter into executive session at 7:22pm to discuss possible litigation matters was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

Regular session resumed at 7:37 pm.

MOTION: to require the Engineer to issue a letter to ART indicating the deficiencies placing them on notice with expected timelines to complete the work, and Authorize the Solicitor to move ahead with the next steps to issue a letter of default should ART not progress as requested was made by Ed Meyers, second by Jason Frey, all ayes, motion carried.

The Authority spoke about the remaining work and if they would need to hire an outside contractor to complete those items and asked Brad to estimate a cost associated. Brad reported that he expected that it would be approximately be minimal time/money.

Chairman Twine asked for the Plant Manager's Report.

Paul Sharrow reviewed the estimate for the tree removal. Ed twine read the letter from DEP and Paul Sharrow reviewed what the contractor had estimated.

MOTION: to approve the Antietam Tree & Turf in the amount of \$2,100 was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

MOTION: to approve the CORRPRO contract was made by Jason Frey, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked for the Manager's Report.

Dawn Scheller reviewed the items on her packet, 1) remaining available funds for the H2O Grant, 2) the Curb Boxes which no additional curb boxes have been completed, 3) a meter head being removed on a meter and for that account the bill needed to be estimated, 4) the proposed budget with the 3% approved increase along with money due to the Authority. Dawn also reviewed that the bills had an error on them as they were printed with the incorrect due date.

Chairman Twine asked for the Assistant Borough Manager's Report.

Derek Stoy reviewed that he would work with the PWD to begin the Curb Box work that the authority has begun and would provide the Authority with an update at the next meeting.

The Authority reviewed their representation on the Streets Committee. The Authority asked if Jason Frey would represent the Water Authority at the Streets Committee Meeting. Jason agreed.

Chairman Twine reviewed the correspondence that was included in the packet. No other business was brought before the Board.

MOTION: to adjourn at 8:26 pm was made by Jason Frey, second by Larry Nair, all ayes, motion carried.

These meeting minutes have been respectively been transcribed by the use of Dawn Scheller's meeting notes and audio recording and have been respectively been submitted for approval.

Date Approved: _____ **Motion Made By:** _____ **Second By:** _____