

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
November 18, 2014
MINUTES**

Attending: Chairman Ed Twine, Secretary/Treasurer Larry Nair, Ed Meyers, Jason Frey, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy, Solicitor Jason Kelso, Engineers Lance Kegerreis, and Brad Stake

Absent: Gregg Davis

Guests/Press: None

Meeting was called to order at 7:00 pm with no Public Comments made.

Chairman Twine moved on to the Agenda Items.

MOTION: to approve the Treasurer's Report was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

MOTION: to approve the Bills Payable was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

MOTION: to approve the Minutes with one correction was made by Ed Meyers, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked for the Solicitor's Report. Jason Kelso reported that he would have items to be covered under an executive session.

Chairman Twine asked for the Engineer's Report.

The Engineer reported that the changes made to the MudWell were due to DEP requirements not to discharge greater than 10%. They reviewed that the operation of the plant will change, and Brad has arranged Lance Hoover to discuss the matter further with Paul Sharrow when the contractor has completed the project. The Engineer's Report reviewed that Paul Sharrow will be able to fluctuate the flow, increase the volume of the plant as needed. The Engineer discussed the events regarding the Pumps, the lack of O Rings, the pressure issue in the old line/restriction. They reviewed that the automatic testing was still not complete and the panel still had outstanding issues.

Water Authority members spoke about the pumps not seating properly, the line that the PWD had to replace, and the project completion being almost a year overdue.

The Engineers spoke that the contractors would be working on some of the outstanding items; exterior warning light and alarm, manuals, as built drawings, and pole light warranty information. They reported that someone would be out to complete the draw down tests and complete some of the remaining items. Again Brad Stake reviewed that Lance Hoover would be available to answer any operational questions that Paul would have and have communicated the punch list items remaining for the contractor to complete.

Chairman Twine asked for the Manager's Report.

Dawn Scheller provided copies of photos of what the plant used to look like and the condition it was in. She reviewed the H2O Grant information and reported that she submitted invoices for the Engineering fees and the generator. Dawn Scheller reviewed that she had met with Mrs. Main and discussed the Boro View development. Mrs. Main asked that the Authority reissue the check of overpayment to her as the previous check was stale dated. This was an item that was approved when authorizing the Treasurer's information. Dawn Scheller reviewed that the Invoice was issued to the

Academy for the Tapping Fees and would update the Authority once the fees were paid. Dawn Scheller reviewed the Billing information to the Authority.

Chairman Twine asked for the Assistant Borough Manager's Report.

Derek Stoy reviewed the Water Main Breaks which occurred over the 30 days of Employment. Derek reviewed information regarding flaggers. He is waiting on more information and will bring it back to the Authority. He reviewed that the PWD takes approximately 2 hours to cut the old pipe and new pipe. To save time and money, Derek presented a saw that would make the necessary cuts in less time. The Authority Members were interested in the saw, they asked for Derek to set up a demonstration and also asked him to bring it to Council and the Sewer Authority as all would benefit from the purchase. Derek reviewed that the fire hydrant has the correct parts and the PWD would need to take a look to see if a new one would need to replace it. Derek reviewed information regarding the PRV Valve. The Authority members asked Derek to find out more details from Paul to see if the installation can be done in house.

Chairman Twine moved onto New Business.

MOTION: to authorize the advertisement of the 2015 Proposed Water Authority Budget with a 3% increase on Water Sales with approval to be taken in December was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

MOTION: to enter into executive session at 8:18 pm for litigation matters with possible action to be taken was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

Regular session resumed at 8:42 pm.

Chairman Twine reviewed the remaining items in the packet such as the Streets Committee notes and Personnel Committee notes. The reviewed the upcoming meeting schedule.

MOTION: to adjourn at 8:45 pm was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

These meeting minutes were transcribed with the use of Dawn Scheller's notes and have been respectfully submitted for approval.

Date Approved: _____ Motion Made By: _____ Second By: _____