

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
June 14, 2016
MINUTES**

Attending: Chairman Ed Twine, Secretary/Treasurer Larry Nair, Gregg Davis, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy, and George Forman

Absent: Jason Frey

Guest/Press: Mayor Roger Defibaugh, 131 W. Seminary Street, Mercersburg

Chairman Twine called the meeting to order at 7:00 pm and opened the floor for Public Comments, no Public Comments were made at this time. Chairman Twine welcomed Mayor Defibaugh and thanked him for stepping forward to fill the Mayor vacancy.

MOTION: to approve the Monthly Treasurer's Report for the month ending May 31, 2016 as written was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to approve the Bills Payable/Invoices for the month ending May 31, 2016 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

MOTION: to approve the updated bills as presented was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to approve the Meeting Minutes from May 10, 2016 as presented was made by Larry Nair, Gregg Davis, all ayes, motion carried.

George Forman was present to review and answer questions about the Act 57 Report. He reviewed the previous report completed by Gannett Fleming in 2005 and the study can be done every 10 years. After calculating the trend index and adding the Authorities Projects completed during the last 11 years, he determined that the Tap Fee the Water Authority could charge was a fee of \$5,428.92. George Forman noted that the Authority does not have a history of Connection Fee Costs or Customer Facilities Fee Costs and could not provide the Authority for an exact figure to calculate those charges. Each Authority Member received a copy of the report.

Dawn Scheller provided the Borough Manager's report which included the amount of funds due to the Authority, the delinquent notice mailings, and the shutoff day scheduled for June 28, 2016. Dawn notified the Authority that she has a meeting scheduled with DEP on June 22, 2016 and would provide the Authority Members with an update at the next meeting.

Derek Stoy provided the Assistant Manager's report which included detail on two water leaks that occurred the past month. He was pleased to review that the PWD did a wonderful job with attending to the leaks and getting the water running in a relatively short period of time. Derek provided the Authority with an update on the installation of the PRV Valve and noted that it was installed with little interruption to the Water Customers. He tentatively reviewed that he would like to schedule the Dam Project for the end of August. He noted that the Sewer Authority has a sewer project scheduled for the beginning of August. Derek Stoy provided a description of his trip to Michigan and Herbruck's Egg Farm.

He noted that Herbruck's Farm is nothing like he has ever seen before. He remarked that it is state of the art, that the business is family run with a lot of pride and care. Derek felt that they would be a great asset to the Mercersburg Community. He noted that they did not think that they will need to hook up to the Borough's Water at this time. Water Authority Members suggested that it could change depending on the additional studies Herbruck's Egg Farm would complete. Derek would keep the Authority informed of any future requests/developments.

Chairman Twine moved on to the other items listed on the Agenda.

MOTION: to approve the Act 57 Report and Resolution 2016-2-W Amending the Tap Fee to \$5,428.92 was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to approve Resolution 2016-3-W updating the Schedule of Fees was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

MOTION: to approve the Water Authority Chairman and Water Authority Secretary to sign approving the Filter Plant Performance Evaluation Responses was made by Larry Nair, second by Greg Davis, all ayes, motion carried.

MOTION: to enter into executive session for possible litigation matters with no action to be taken at 8:00 p.m. was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

Regular session resumed at 8:38 p.m. with no action to be taken.

MOTION: to adjourn at 8:38 p.m. was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

These meeting minutes have been transcribed and respectfully submitted by Dawn Scheller with the use of her meeting notes and audio recording.

Date approved: _____ Motion made by: _____ Second made by: _____