

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
November 21, 2019
MINUTES**

Attending: Chairman Ed Twine, Larry Nair, Jason Frey, Michael Pedersen, Engineer Lance Hoover, Plant Operator Travis Amsley, Borough Manager Derek Stoy, Borough Secretary/Treasurer Stacey Golden, Attorney Sam Wiser

Absent: None

Guests/Press: None

Chairman Ed Twine called the meeting to order at 7 PM with no public comments made.

MOTION: To approve the Treasurer's Report for the month ending October 31, 2019 was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

Jason Frey asked what the year end deficit was, Borough Manager Derek Stoy stated around \$40,000.

MOTION: To approve the Bills Payable/Invoice list for the month ending October 31, 2019 was made by Larry Nair, second by Jason Frey. All ayes, motion carried.

Borough Manager Stoy explained that there would be a higher electric bill for one of the water accounts due to the meter not being able to be read.

MOTION: To accept the October 17, 2019 meeting minutes as presented was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

Authority moved into the Plant Manager's Report.

Plant Manager Travis Amsley stated that everything was running well at the plant and said Musser Mechanical has been doing some repairs.

The Authority moved into the Borough Manager's Report.

Manager Derek Stoy gave an update on the proposed 2020 budget saying there was a 3% increase and that advertisement will need approved. Stoy requested \$250 for the annual Volunteer Luncheon in January stating that each entity was donating \$250. Manager Stoy reported on the Personnel Committee's recommendations to raise health insurance coverage from 1.5% to 2.3% for employees. Stoy also explained the health insurance surplus refund stating that an account was set up for these funds to go into and be given back to employees to reduce out of pocket expense. Manager Stoy concluded with going over the budget line by line mentioning that the academy makes up about 18-19% of water sales.

Michael Pedersen arrived at 7:15 PM.

The authority moved into New Business.

Water Authority discussed water rates and options to raising them in the future. Attorney Sam Wiser advised the authority on the water rates.

MOTION: To accept the proposed 2020 water budget and to approve advertisement was made by Larry Nair, second by Jason Frey. All ayes, motion carried.

MOTION: To authorize \$250 to be used for the Annual Volunteer Luncheon held at MMP&W Activity Center held on Wednesday, January 15, 2020 was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

MOTION: To accept the Personnel Committee's recommendations to increase the borough health insurance coverage from 1.5% to 2.3% for 2020 and to apply \$2000 payment to 4 non uniformed employees and \$1500 to 1 non uniformed employee due to the April hire date out of the Health Insurance Surplus Account. These payments will go directly to an out of pocket reduction to each employee for health insurance on a monthly basis. Motion was made by Michael Pedersen, second by Larry Nair. All ayes, motion carried.

Plant Operator Travis Amsley reported that there is no backup pump and recommended that the borough purchase the cheaper of the two quotes from Heritage Environmental in the amount of \$775.00.

MOTION: To approve the Heritage Environmental quote for an aluminum sulfate pump in the amount of \$775.00 was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

MOTION: To enter into Executive Session at 7:37 PM was made by Michael Pedersen, second by Jason Frey. All ayes, motion carried.

MOTION: To resume regular session at 9:02 PM was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

MOTION: To approve the feasibility study by Dennis E. Black engineering not to exceed \$22,500 was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

MOTION: To authorize the response to DEP for the November 1, 2019 notice of violation was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

MOTION: To approve two Tier 2 letters and to authorize Travis Amsley to draft them was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

MOTION: To adjourn the meeting at 9:02 PM was made by Larry Nair, second by Michael Pedersen. All ayes, motion carried.

These meeting minutes have been transcribed and respectfully submitted for approval by Stacey M. Golden with the use of her meeting notes and audio recording.

Date approved: _____ Motion: _____ Second: _____