

Mercersburg Borough Personnel Committee
Borough Hall, Mercersburg, PA
January 8, 2024
7:00 pm
Agenda

I. Call To Order

II. Public Comments

III. Old Business-

- A. Update on various items:
 - 1. Status of D. Keefer's additional week vacation
 - 2. Status of D. Dellinger's CDL Increase
 - 3. Mayor received a blank copy of the Supervisor Evaluation Form.
- B. Enter into executive session for Personnel Matters with no action to be taken.

IV. New Business-

- A. Review and approve the 12/18/2023-12/31/2023 pay period.
- B. Audit Update: The audit has been rescheduled to begin on May 20, 2024
- C. Update / discussion on the Borough Manager Position Search and proposed timeline.
 - 1. Posted to the website 1/4/2024 (notice of vacancy and job description)
 - 2. Emailed advertisement to the newspapers (Journal and Public Opinion) this is to be advertised the week of 1/8/2024.
 - 3. All applications are to be returned to the Borough Office c/o Donald Stoner by noon on 1/26/2024.
 - 4. Candidate Interviews: scheduled to be held on 2/5/24 at the next Personnel Committee Meeting with recommendations to be forwarded to Borough Council for the 2/12/2024 meeting.

V. Next Meeting Scheduled:

- Monday, February 5, 2023, at 7:00 pm

*****ALL GUEST IN CHRONOLOGICAL ORDER PER REQUEST*****