

Mercersburg Sewer Authority

Borough Hall, Mercersburg, PA

July 11, 2013

MINUTES

Attending: Chairman William Gaunt, Vice-Chairman Dan Chayes, Secretary-Treasurer Doug Hoffman, Jim Malone, Catalin Bonciu, Borough Manager Tammy Oberholzer, Engineer Lance Kegerreis

Absent: Assistant Manager Dawn Scheller, Solicitor Sam Wiser

Guests/Press: None

Meeting was called to order at 7:00 pm

Chairman Gaunt moved to the Treasurer's Report and Bills Payable since no guests were present.

MOTION: to approve the Treasurer's Report for June 2013 and the Bills Payable/Invoice List for June 2013 was made by Doug Hoffman, second by Dan Chayes, all ayes, and motion carried.

Chairman Gaunt asked if any corrections were required on the June 13, 2013 Meeting Minutes. No corrections were required.

June 13, 2013 Meeting Minutes were accepted as presented.

Chairman Gaunt asked if there was anything from the Solicitor.

Tammy Oberholzer reported there was nothing from Sam.

Chairman Gaunt asked the Engineer for his report.

Lance Kegerreis reported on the Park Avenue Sewer Rehab project, the contractors have another forty (40) feet of pipe to install. They will then prep the road for paving anticipated to be done on July 18 – 19, 2013. Street should be opened on July 20, 2013. The contractors are ahead of schedule. All laterals requiring replacement were reconnected with PVC pipe.

Chairman Gaunt asked for the Manager's Report.

Discussion of the Buchanan Drive Sewer blockage repair & installation of a new manhole, with Lance and Authority members: Initially this project was going to be done in house, as Public Works personnel are involved with a water line project on West California Street and the Buchanan Drive sewer line continues almost weekly blockages, discussion concluded with the following motion:

MOTION: to authorize Engineer Lance Kegerreis to price out the Buchanan Drive manhole installation and sewer line repair with J. A. Myers was made by Catalin Bonciu, seconded by Dan Chayes, all ayes, motion carried.

Tammy will research the saw cut permit with Peters Township, the project will require a street cut approximately nine (9) to ten (10) feet into the street.

The Managers report continued with Tammy reporting there are two (2) sewer adjustment requests under new business due to the filling of pools and one (1) due to a broken pipe.

The Manager provided information on a generator fuel plan in the event of a power outage stating there is a two hundred fifty (250) gallon fuel tank at the Sewer Plant that is on an automatic weekly schedule of fuel delivery, and generators are kept full at all times, Generators run approximately twenty-four (24) hours on one tank of fuel. Additional information will come from Cleveland Brothers as to the generator tank size and the amount of fuel that is burned per hour. When this information is obtained the Manager will report back to the Authority.

Tammy Oberholzer provided the Authority with the Billing Information.

There was nothing to report from the Secretary.

There was no Old Business.

Under New Business, a request for an adjustment on sewer portion of billing for Fran Guzman 128 Loudon Road for filling a swimming pool. A request for an adjustment on sewer portion of billing from Amy Zeis 225 Beech Lane for filling a swimming pool. And an adjustment request on sewer portion of billing due to a broken water pipe from Greg Smith 22 North Main Street.

MOTION: to approve all three requests for sewer adjustment was made by Catalin Bonciu, seconded by Jim Malone, all ayes, motion carried.

Chairman Gaunt reviewed the items listed under correspondence.

MOTION: to adjourn at 7:32 pm was made by Doug Hoffman, second by Jim Malone, all ayes, motion carried.

These meeting minutes were transcribed and submitted for approval by Tammy M. Oberholzer using her meeting notes.

Date Approved: _____