

**Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
October 10, 2013
MINUTES**

Attending: Chairman William Gaunt, Vice-Chairman Dan Chayes, Doug Hoffman, Jim Malone, Catalin Bonciu, Borough Manager Tammy Oberholzer, and Assistant Borough Manager Dawn Scheller

Absent: Solicitor and Engineer

Guest: John Kittredge, Mercersburg PA

Meeting was called to order at 7:00 pm.

Chairman Gaunt asked for Public Comment, no public comment was made.

Chairman Gaunt asked for a motion to approve the Treasurer's Report.

MOTION: to approve the Treasurer's Report for the month ending September 30, 2013 and the Bills Payable/Invoice List for the month ending September 2013 was made by Jim Malone, second by Doug Hoffman, all ayes, motion carried.

Chairman Gaunt asked if there were any corrections needed for the September 12, 2013 Meeting Minutes, none were discussed. September 12, 2013 Meeting Minutes were accepted as presented.

Chairman Gaunt asked if there was anything from the Solicitor, no items were discussed.

Chairman Gaunt asked if there was anything from the Engineer, no items were discussed.

Chairman Gaunt asked for the Manager's Report.

Tammy Oberholzer presented information about repairs done to sewer laterals on W. California Street. Tammy Oberholzer explained that a portion of the repairs completed were the owners' responsibility to maintain. The Authority spoke about the current policy on billing property owners for work completed. The Authority spoke about the cost breakdown for these properties and provided Tammy Oberholzer with direction as to whether to bill those property owners. After more discussion the Authority Members made the following motion.

MOTION: to authorize the Borough Manager to bill the three property owners for sewer work on sewer laterals as presented to the Authority via the Manager's Report was made by Doug Hoffman, second by Dan Chayes, all ayes, motion carried.

Tammy Oberholzer reviewed additional information concerning repairs at the Sewer Plant, and the financial information for the money due to the Authority.

The Authority asked to have a report showing the inflow at the plant with the recent rain fall. Tammy said she would bring that information to the next meeting. They also asked about the manhole covers on Park Ave if they were water proof. Tammy reviewed that they were water proof.

Chairman Gaunt asked for the Secretary's Report.

Dawn Scheller reviewed the cost to the Authority for the extra help on the W. California street project which was approved at the September 12th meeting. The estimated amount was \$5520 and the actual cost was \$ 3680.00. Dawn also reviewed that she would bring the request to Council for a Hammer Drill for the Public Works Department at the October 21st meeting.

Chairman Gaunt asked if there were any Old or New Business to discuss. No additional Business was brought before the Authority.

Chairman Gaunt reviewed the Correspondence and the Calendar.

MOTION to adjourn was made at 7:20 pm by Doug Hoffman, second by Dan Chayes, all ayes, motion carried.

These meeting notes were transcribed by Dawn Scheller, Assistant Borough Manager, and have been respectfully submitted for approval.

Date approved: _____