

**Mercersburg Sewer Authority  
Borough Hall, Mercersburg, PA  
November 10, 2016  
MINUTES**

**Attending:** Chairman Dan Chayes, Vice-Chairman/Treasurer/Secretary Jim Malone, John Rose, Catalin Bonciu, Jonathan Kittredge, Borough Manager Dawn Scheller

**Absent:** Assistant Borough Manager Derek Stoy, Engineer, and Solicitor

**Guest(s)/Press:** None

Meeting was called to order at 7:00 pm with no Public Comments made at this time.

**MOTION: to approve the Treasurer's Report and Bills/Invoices Payable for the month ending October 31, 2016 was made by Catalin Bonciu, second by Jim Malone, all ayes, motion carried.**

Meeting Minutes from October 13, 2016 were accepted as presented.

Dawn Scheller reported that the Solicitor was still working on the ROW Agreements as MACWELL had just sent in the redesign trail plans. She anticipates that the Authority Members will have the ROW Agreements to approve at the December Meeting.

Dawn Scheller reported that a copy of the NPDES Permit which was submitted was included in everyone's meeting packet for their records.

Dawn Scheller provided her report which included the money due to the Authority. She reported on the Personnel Committee Meeting. She asked for a motion to approve the refund of the Pension Funds paid by the Borough. The total amount that is due to the Borough is \$740.28.

**MOTION: to approve to refund the Borough for Pension Funds Paid in the amount of \$740.28 was made by Jonathan Kittredge, second by Jim Malone, all ayes, motion carried.**

The Sewer Authority Members discussed the other items discussed at the Personnel Committee Meeting on 10/24/2016.

**MOTION: to approve the recommendations of the Personnel Committee; 1) to approve the COLA increase to Non-Uniformed Employees of 1.5%, 2) to approve the Merit Increase of 1.5% for any non-uniformed employees who receive a score of 85% or higher on the evaluation, 3) to approve to pay Derek Stoy OT for any hours worked above 40 to comply with the New federal OT Law expected to begin December 1, 2016 was made by Catalin Bonciu, second by John Rose, all ayes, motion carried.**

The Authority Members discussed Council's invitation to hear the electrical quote pricing. Jonathan Kittredge and Catalin Bonciu would both be present on behalf of the Authority and Council. Any information would be brought back to the Authority for review and action.

The Authority discussed that they wanted to complete a test on the Academy Sewer as it hasn't been completed since 2014.

**MOTION: to authorize to complete testing on the Academy Sewer for the 5-day testing to occur in December 2016 was made by Catalin Bonciu, second by Jonathan Kittredge, all ayes, motion carried.**

No other items were brought before the Authority.

**MOTION: to adjourn at 7:36 pm was made by Catalin Bonciu, second by John Rose, all ayes, motion carried.**

*These meeting minutes were transcribed and respectfully submitted for approval by Dawn Scheller with the use of her meeting notes and audio recording.*

**Date Approved:** \_\_\_\_\_