

Mercersburg Sewer Authority Meeting
Borough Hall, Mercersburg, PA
July 13, 2017
MINUTES

Attending: Chairman Dan Chayes, Vice-Chairman Jim Malone, Jonathan Kittredge, Catalin Bonciu, John Rose, and Borough Manager Dawn Scheller

Absent: Assistant Borough Manager Derek Stoy, Solicitor Steve Coccorese, and Engineer Lance Kegerreis

Guest(s)/Press: None

Chairman Chayes called the meeting to order at 7:00 pm with no public comments at this time.

MOTION: to approved the Treasurer's Report and Bills Payable list for the month ending June 30, 2017 was made by Jonathan Kittredge, second from Catalin Bonciu, all ayes, motion carried.

MOTION: to approve the June 8, 2017 Meeting Minutes as presented was made by Catalin Bonciu, second by John Rose, all ayes, motion carried.

There were no items for the Solicitor or Engineer at this time.

Dawn Scheller presented the Manager's and Assistant Manager's Report in the absence of the Assistant Borough Manger. Dawn reported the funds due to the Authority of \$117,652.60 as the sewer bills were just mailed on July 10, 2017. She provided copies of the Act 537 Plan meeting information. Dawn reported that the Solicitor was in the process of getting the information to the Townships for the Act 537. There was no action that was required by the Sewer Authority at this time. The next item she brought forward was the information on accepting credit card payments from the customers to pay the sewer bills. She reviewed the two companies' quote information and reviewed a link could be added to the Borough web site. After the review and further discussion on the matter, the Sewer Authority Members asked that this item be tabled as they did not feel that many customers would use this service. Dawn reviewed the information that Derek had provided in the members packets. Derek Stoy had included an article on Herbruck's working with a municipality in Michigan to install a sewer line. He also included information on the Main Street Paving Project which the contractor was scheduled to begin paving in late July into early August. Derek also provided information on a sewer line issue on Karper Road. Dawn reported that the Township removed a large root mass in the main line which was causing the issue a photo was provided. Dawn stated that since its removal it has allowed for the main to flow properly. She added that the PWD would pop the manhole lid once a week until the additional work was completed on the line. She reported that during the initial review by the PWD the Authority's flusher camera stopped working and needed to be sent away for repairs. Dawn reported that the PWD contacted the Township and

they were only able to video 40 feet of line due to the poor condition. She believed that Derek would have to call someone back in to take another look/try. The Authority Members asked that the office begin to gather pricing for both lining and/or the estimated cost to replace. The Authority Members reviewed the email Derek had received regarding the estimated Herbruck's tap fee for the anticipated EDUs. It was estimated that at full build out, the tap fee would be \$648,160.65. Dawn Scheller reported that the office would share the information with Herbruck's engineer.

The Authority members moved on to the items listed under New Business regarding credit requests.

MOTION to approve the credit requests for the following properties due to filling swimming pools; 202 South Park Avenue - \$109.41, 107 South Main Street - \$82.06, 29 West Grandview Avenue - \$28.37, and 128 Loudon Road - \$202.60, was made by Catalin Bonciu, second by Jim Malone, authority members discussed whether it was in its best interest to continue this practice, a vote was taken, John Rose abstained, remaining were ayes, motion carried.

Chairman Chayes, reviewed the calendar for August, no other items were brought before the Authority.

MOTION: to adjourn at 7:29 pm was made by Catalin Bonciu, second by Jim Malone, all ayes, motion carried.

These meeting minutes were transcribed and respectfully submitted for approval by Dawn Scheller with the use of her meeting notes.

Date approved: _____