

## Mercersburg Water Authority

Borough Hall, Mercersburg, PA

May 14, 2013

### MINUTES

**Attending:** Chairman Ed Twine, Secretary/Treasurer Larry Nair, Gregg Davis, Edward Meyers, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Solicitor Sam Wisner, Engineer Brad Stake

**Absent:** Member Mary-Anne Gordon

**Press:** Gina Hall

Guest: Michael Mercer – 270 Industrial Blvd, Kearneysville, WV 25430; Monie Main - 12774 BTW, Mercersburg; Liza Main – 12774 BTW, Mercersburg; Jim Malone – 66 Linden Ave, Mercersburg; Corissa Weidman – 01116 Co Rd 17, Bryan, OH 43506

Chairman Twine called the meeting to order at 7:00 pm.

Chairman Twine authorized the Water Authority Engineer, Brad Stake, to open the bids for the Mud Well Expansion Project.

Brad Stake opened and announced the two bids received.

- 1) Snyder Environmental Services, 270 Industrial Blvd, Kearneysville, WV, 15430 in the amount of \$439,480.00
- 2) Advanced Rehabilitation Technology, 01116 Co Rd 17, Bryan, OH, 43506 in the amount of \$369,000.00

Brad Stake stated that Dennis E. Black Engineering, Inc. would review the bids for completeness, verify the company's references and provide the Authority with a recommendation for this project with a timeline of 10 days and then the project would be awarded within the 30 days from today.

Chairman Twine thanked those present for the bid and welcomed Public Comment.

Jim Malone asked permission from the Authority for a group of student to hike on the Water Plant Property cleaning up the stream along the property in an effort to meet the community service hours needed. He reviewed that the students have been allowed to cross the property for the last 35 years. The Authority discussed this topic. The Authority Members discussed a previous decision not to allow individuals to cross on the property as the Authority has added many "No Trespassing" signs to the area and other groups have been turned away.

**MOTION: to authorize Jim Malone's group of students to hike on the Water Authority property, cleaning up the path along the stream in an effort to complete community service hours, with signing the necessary waivers was made by Gregg Davis, second by Larry Nair, a vote was taken, Larry Nair- Yes, Ed Twine-No, Gregg Davis- Yes, Ed Meyers- No: the vote was a tie, motion failed.**

Jim Malone thanked the Authority for their time.

Chairman Twine invited Monie and Liza Main to speak.

Monie Main reviewed that he had received correspondence from Tammy Oberholzer regarding the expiration of the contract they had with the Authority for the Boro View Water services. Monie Main admitted that they were aware the contract ended and did not ask to review this information at that time. Monie said that he assumed since the office continued to bill them for 16 months after the contract ended, that it was the Authorities intension to extend the contract. Monie also reviewed that it would cost an estimated additional amount of \$150,000 to repay for the taps. Liza Main spoke that they have made every payment on time and she has even tried to save the office postage by making arrangements with previous billing clerk to pick up the grouped bills. Monie Main asked the Authority Members to reconsider this matter.

The Authority members discussed the information. No Motion was made; Chairman Twine thanked them for attending.

Monie and Liza Main left the meeting at 7:26 pm.

**MOTION: to enter into executive session at 7:27 pm with possible action to be taken was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.**

Regular session resumed at 7:50 pm.

Chairman Twine asked for a motion to approve the Treasures Report.

**MOTION: to approve the Treasurer's Report for the month ending April 30, 2013 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

**MOTION: to approve the Bills Payable-Invoice List for the month of April 2013 was made by Gregg Davis, second by Ed Meyers, all ayes, motion carried.**

Chairman Twine asked for a motion to approve the meeting minutes.

**MOTION: to approve the meeting minutes from April 9, 2013 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.**

Chairman Twine moved asked for the Solicitor's Report.

Sam Wisner reviewed that the loan modification took place and as of April 15 the Authority would save money on the remaining loan. Sam stated that the First National Bank of Mercersburg came thru in a big way and provided the Authority with a great rate. Sam reviewed that the bank has shown great commitment to the community.

Chairman Twine asked for the Engineer's Report.

Brad Stake stated that they would review the two Bid Submissions and provide their recommendations to the Authority. He reviewed that there was some concern with the bridge and the weight that the bridge can hold. It was noted that the bridge can hold much more than the sign indicates and the current sign would be removed. It was discussed and determined that the bridge would be adequate to support the weight of the trucks needed for this project. The Authority discussed the information regarding the generator for the plant whether to have it be an automatic transfer vs. manual transfer. The Water Authority asked to meet with Paul Sharrow to hear his thoughts and suggestions before making a determination.

Chairman Twine asked for the Manager's Report.

Tammy Oberholzer reviewed that the Timber Cutters are still onsite and Paul Sharrow has asked them to remove some additional trees where the Mud Well Project will occur to prepare the site for construction. The Authority was pleased that he arranged that to occur. Tammy reviewed that the dialer at the plant has stopped working and Paul has worked to get a new one at a lesser price saving the authority \$1000-\$1500. Tammy reviewed that she would contact S&T Painting to have them out to retouch some areas on the tank which they painted. Tammy Oberholzer provided information regarding the water line on West California Street. She reported that the line is extremely brittle and with the plan of repaving both herself and Don Shaffer feel that the line should be replaced. Tammy provided the Authority with estimates on the materials for the project.

The Authority discussed the loan needed for both the Mud Well and Water Line Replacement on W. California. They asked Sam Wisner to contact the bank and see if they could increase the loan amount to what is needed. Sam Wisner said he would speak with them and let the Authority know.

**MOTION: to authorize the 6" water line replacement on West California Street provided the Authority can receive the financing needed for both projects and the PWD can complete the project was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.**

Tammy reviewed that she had requested the Police Department to make additional patrols up at the water plant. She also asked who had additional No Trespassing Signs. It was noted the PWD has the additional signs. Tammy reviewed a plumber's bill for a water customer. The Water Authority reviewed the customer's request.

**MOTION: to authorize payment of the \$72.00 water bill as presented was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.**

Chairman Twine asked for the Secretary's Report.

Dawn Scheller provided the Authority Members with a copy of the Streets Committee Meeting Notes as a way to share information.

Chairman Twine asked if there was any Old/New Business to be discussed.

Chairman Twine reviewed that the PWD Report and Calendar was included in everyone's packet for review.

**MOTION: to adjourn at 8:55 pm was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.**

*These meeting minutes were transcribed by the use of Dawn Scheller's meeting notes and recording of the meeting. Respectfully submitted for approval.*

Date Approved: \_\_\_\_\_ Motion Made By: \_\_\_\_\_ Second By: \_\_\_\_\_