

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
December 9, 2014
MINUTES**

Attending: Chairman Ed Twine, Secretary-Treasurer Larry Nair, Gregg Davis, Ed Meyers, Jason Frey, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy, Solicitor Steve Coccorese, Engineer Lance Kegerreis and Project Manager Brad Stake

Absent: NONE

Guests/Press: NONE

Meeting was called to order at 7:00 pm with no Public Comments made.

MOTION: to approve the Treasurer's Report for the month ending November 30, 2014 was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

MOTION: to approve the Invoices and Bills Payable as presented was made by Ed Meyers, second by Larry Nair, all ayes, motion carried.

MOTION: to approve the meeting Minutes from November 18, 2014 was made by Ed Meyers, second by Larry Nair, all ayes, motion carried.

Chairman Twine asked for the Engineer's Report.

The Engineer reviewed updates about the MudWell Expansion Project such as; the pumps have been installed and are working, but there are still remaining punch list items needed to be completed. Brad reported that the contractor has indicated via an email that the remaining items would be completed on December 16th.

Lance Kegerreis spoke to the Pump Manufacture to discuss the inconsistent pump leaks which occurred. They discussed that the pumps are made to be submerged under water said that during start up the pumps torque, but the water pressure compensates for that, however with less water (less pressure) could be causing the leaks. Lance Kegerreis stated that he is satisfied as it has not affected the pump rates.

The Authority reviewed that the panel issues are still needed to be addressed, they also discussed the weight of the pumps, and if a hoist would be necessary. Brad Stake reviewed that the Authority would not need to have a hoist as it would be infrequent for them to be pulled approximately once every decade. Recap about the remaining items to be taken care of the 16th; the runtimes, clocks, external lights, pole issue, external lights and as builds', it was discussed that if they are not resolved Brad would not recommend to give them another chance to complete the items.

Dawn Scheller reviewed her report which included that the Academy Tapping would be paid on Friday and she also provided an updated balance of monies paid to the Authority.

Derek Stoy provided his report to the Authority that included information about a recent Water Leak, the PRV Valve, a desired chainsaw purchase and the recent submittals for the REPs. Derek provided copies of the RFP's received and reviewed them in great length with the Authority Members.

MOTION: to approve the purchase of the PRV Valve for the cost of \$2649 was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

Chairman Twine moved on to the other Agenda items.

MOTION: to adopt/approve the 2015 Water Authority Budget with a 3% Water Sales Increase from \$6.51 to \$6.70 was made by Larry Nair, second by Gregg Davis, all ayes, motion carried.

MOTION: to authorize the 2015 Water Authority Meetings to be properly advertised was made by Larry Nair, second by Ed Meyers, all ayes, motion carried.

MOTION: to enter into executive session at 7:49 pm for potential litigation matters with possible action to be taken was made by Jason Frey, second by Larry Nair, all ayes, motion carried.

Regular session resumed at 8:50 pm.

MOTION: to authorize the payment of Holiday Bonuses to all Full-Time Employees to receive \$250.00 each was made by Gregg Davis, second by Ed Meyers, all ayes, motion carried.

MOTION: to authorize the \$25 for a gift card per Don Shaffer's recommendation was made by Larry Nair, second by Jason Frey, all ayes, motion carried.

MOTION: to adjourn at 9:00 pm was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.

These meeting minutes have been transcribed and have been respectfully submitted for approval by Dawn Scheller with the use of her meeting notes.

Date Approved: _____ Motion made by: _____ Second by: _____