

**Mercersburg Water Authority  
Borough Hall, Mercersburg, PA  
August 24, 2017  
MINUTES**

**Attending:** Chairman Ed Twine, Vice-Chair Jason Frey, Secretary/Treasurer Larry Nair, Gregg Davis, Doug Hoffman, Borough Manager Dawn Scheller, Assistant Borough Manager Derek Stoy, Engineer Representative Lance Hoover

**Absent:** Solicitor

**Guests/Press:** None

Chairman Twine called the meeting to order at 7:00 pm with no Public Comments made at this time. Chairman Twine announced that the Water Authority met in executive session for litigation matters on August 1, 2017 from 9:00 am until 12:00 noon with no action taken from this executive session.

**MOTION: to approve the Treasurer's Report for the month ending July 31, 2017 as presented was made by Larry Nair, second by Jason Frey, all ayes, motion carried.**

**MOTION: to approve the Bills Payable/Invoice List as presented for the month ending July 31, 2017 was made by Doug Hoffman, second by Larry Nair, all ayes, motion carried.**

**MOTION: to approve the July 20, 2017 Meeting Minutes as presented was made by Gregg Davis, second by Jason Frey, all ayes, motion carried.**

Dawn Scheller noted that the Solicitor provided information in the meeting packet and asked that the Authority discuss the matter in executive session later in the meeting.

Lance Hoover, Environmental Project Manager for Dennis E. Black Engineering Inc. presented detailed information on the filter project at the Water Plant. He reviewed a proposal that included engineering services as proposed in the Scope of Work and various options for the work needed on the filters and underdrain system. It was noted that the Authority had different options to consider as the work could be completed at one time or the Authority could work on one filter at a time over a 5-6-year timeline for budgetary reasons if necessary. Lance Hoover suggested that the Authority determine a timeline for the work and submit that information on the permit application to DEP as any of the work on the filters during that time would be covered under one permit. The Authority members discussed the project and reviewed the cost estimates provided. Due to budgetary restraints the Authority was interested in working on the project one filter at a time, but before determining a timeline, they asked Dawn Scheller to contact the Solicitor and the Bank for a possible modification on one of the loans extending the term. Lance Hoover made the suggestion that other low interest loans may be available for the proposed projects along with possible future grant applications could be

submitted. The Authority Members thanked him for his presentation, would continue to review the information, and finalize a plan at an upcoming meeting.

Dawn Scheller provided the Manager's Report which included information on the funds due to the Authority, meeting information from the August 21<sup>st</sup> Personnel Committee Meeting, and a review of the recent five water leaks and PRV valve issues. Dawn noted that the Penn DOT contractor was expected to begin milling in the next few weeks. She reviewed that she would provide updated cost information on the leak repairs once she received the invoices for the additional help, flaggers, supplies, and paving repair costs.

Derek Stoy presented general information on the PRV Pit and a future project that would allow the Authority to have a working bi-pass. The current system does not allow the Authority to work on the 8" while having a controlled flow of water going to town, so the use of the Grandview Tank was needed during the most recent repair. The Authority discussed the matter and authorized Lance Hoover to review the system and provide the Authority with some options to consider at the next meeting. They also asked that during the upcoming 2018 budget planning discussions the Media Project and the PRV Project be added to the list of items to include for 2018.

Lance Hoover left the meeting at 8:55 pm.

**MOTION: to enter into executive session at 8:55 pm for litigation matters was made by Jason Frey, second by Larry Nair, all ayes, motion carried.**

Resumed regular session at 9:24 pm.

**MOTION: to authorize Borough Manager to meet with the Authority's Solicitor, John McNally, and discuss/present the Authority's position during Friday's, August 25, 2017 conference call with ART was made by Gregg Davis, second by Larry Nair, all ayes, motion carried.**

**MOTION: to adjourn at 9:25 pm was made by Larry Nair, second by Doug Hoffman, all ayes, motion carried.**

*These meeting minutes were transcribed and respectfully submitted for approval by Dawn Scheller with the use of her meeting notes and audio recording.*

Date approved: \_\_\_\_\_ Motion: \_\_\_\_\_ Second: \_\_\_\_\_