

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
December 17, 2020
MINUTES**

Attending: Chairman Ed Twine, Michael Pedersen, Jason Frey, Larry Nair, Borough Manager Derek Stoy, Borough Secretary/Treasurer Stacey Golden

Absent: None

Guests/Press: None

Chairman Ed Twine called the meeting to order at 7:00 PM.

MOTION: To approve the Treasurer's Report for the month ending November 30, 2020 was made by Larry Nair, second by Michael Pedersen. All ayes, motion carried.

MOTION: To approve the Bills Payable/Invoice list for the month ending November 30, 2020 was made by Michael Pedersen, second by Jason Frey. All ayes, motion carried.

MOTION: To accept the November 19, 2020 meeting minutes as presented was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

Authority moved into the Engineer's Report.

Borough Manager Derek Stoy reviewed Engineer Lance Hoover's report with the Authority. Stoy noted that the filter #3 has had new media installed and once back online weekly testing will have to be implemented. Stoy told the Authority that one of the major things that has happened is that DEP has come back with some comments on the feasibility study. Two items that were purchased will need retroactively approved for the tank level sensor. Manager Stoy said a few things are still being waited on from DEP in regards to the Zimm Well, Stoy said hopefully in January piping can be installed. PRV replacement has been advertised for bidding with bid opening projected for January 2021 and construction for early 2021.

The Authority moved onto the Plant Manager's Report.

Plant Manager Lantz Sourbier provided the authority with a written update on operations for October 2020. Sourbier reported that "with Mountain Well out of service, the filtration plant has been performing better than expected using the reservoir as the only supply". Sourbier also reported that filter #3 was rebuilt with new filter media being installed. The turbidity meter is currently not working, Sourbier said LRM technician will be looking at it. Extended backwash cycles were done on filters 1, 2 and 4. Storage tank levels of 28' have consistently been maintained. Grandview storage tank is back on automatic status on November 11, 2020.

The Authority moved onto New Business.

MOTION: To approve the 2021 budget was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

MOTION: To install the 10% water rate increase for the last quarter of 2020 was made by Michael Pedersen, second by Jason Frey. All ayes, motion carried.

Borough Manager Derek Stoy explained the idea of online billing to the Authority. Borough Council approved Mercersburg Printing to do the website and if the Authority is interested in online billing Manager Stoy said he would reach out to Asyst, the current billing software, noting that the software is compatible. Stoy stated that the Water and Sewer Authorities would both need to approve. Authority members were all in favor for the idea and for Borough Manager Stoy to do the research and get back to them.

Manager Stoy said the chlorine analyzer was looked at and was beyond repair. Stoy noted that the new part could be used in the new plant as well.

MOTION: To retroactively approve the replacement chlorine analyzer not to exceed \$5200 was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

MOTION: To retroactively approve the Tank Level Sensor (Ashcroft Transducer) in the amount of \$710.55 and Raco Verbatim Alarm in the amount of \$3895 was made by Jason Frey, second by Larry Nair. All ayes, motion carried.

Manager Derek Stoy gave an update on the all call system noting that training for administration will be on December 22, 2020. Stoy said a letter will go out to all customers stating how to register for the system. Landlords will be responsible to let tenants know.

MOTION: To move into Executive Session at 7:43 PM for personnel matters was made by Michael Pedersen, second by Jason Frey. All ayes, motion carried.

MOTION: To adjourn the meeting at 8:17 PM was made by Michael Pedersen, second by Jason Frey. All ayes, motion carried.

These meeting minutes have been transcribed and respectfully submitted for approval by Stacey M. Golden with the use of her meeting notes and audio recording.

Date approved: _____ Motion: _____ Second: _____