

**Mercersburg Water Authority
Borough Hall, Mercersburg, PA
January 21, 2021
MINUTES**

Attending: Chairman Ed Twine, Michael Pedersen, Jason Frey, Borough Manager Derek Stoy, Borough Secretary/Treasurer Stacey Golden

Absent: Larry Nair

Guests/Press: None

Chairman Ed Twine called the meeting to order at 7:00 PM.

No Treasurer's Report

MOTION: To approve the Bills Payable for the month ending December 31, 2020 was made by Larry Nair, second by Michael Pedersen. All ayes, motion carried.

MOTION: To accept the December 17, 2020 meeting minutes as presented was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

No solicitor report.

Plant manager not present.

Authority moved into the Borough Manager's Report.

Borough Manager Derek Stoy reported that the PRV pit project bids have been opened. Manager Stoy went over the bid amounts and announced the lowest bidder, ALC. Stoy provided an outline of the three main water breaks that occurred on January 13th on Johnstons Lane, Oregon Street and Loudon Road. Plant Manager Lantz Sourbier was contacted and arrived at the plant and visited the breaks. Stoy noted that he used the SwiftReach911 all call system to alert affected residents, there was also a boil advisory issued. It was discovered that the 8" PRV valve was leaking, Grandview Tank was taken offline until the valve can be rebuilt. Stoy said a flagging crew was needed during the leak on Oregon Street. The authority spoke to Manager Stoy about options to reduce cost during water leaks. Chairman Twine suggested having two PRV's. Stoy moved on in his report to discuss online billing. Office staff along with Borough Manager Derek Stoy attended a webinar with Central Square, the owner of the current billing software, Asyst. Stoy explained that the payments will still have to be put in the computer system manually like they are now to separate the water and sewer portions. The total initial cost is \$863.50, the first year maintenance fee is \$88.50 and \$120 for a yearly fee. The new borough webpage will go live in the Spring and Chairman Twine said that would be a good time to post the link on the new webpage. Stoy said he will be sending out a letter with the July billing. Manager Stoy gave an update on the SwiftReach911 system. Stoy said there was some complications with his message being cut off but contacted the company and they did a test run and said everything was working fine stating it must have been a "cellular issue". Stoy said as soon as he releases a message an excel spreadsheet is created

showing the results of the calls. A quote from LRM, Inc was provided for startup of the tank level sensor and connecting to the existing reader which will need approved.

Authority moved into the Engineer's Report.

Engineer Lance Hoover called into the meeting via telephone to report on plant operations. Engineer Hoover discussed the time sensor and alarm set points explaining that multiple levels can be set up to set off an alarm. Hoover continued with an update on Zimm Well reporting that all the analytical data is back and the hydrogeologist is putting together the final well drilling report, Hoover has the permit documentation ready to go and as soon as the report is ready he will get the packet together and get it executed and put together for DEP. Hoover anticipates being able to put the well into production late February upon receiving a permit. DEP finally responded back with a couple questions in regards to the feasibility study. DEP wanted some additional analysis done on well #3, Hoover provided the additional information and resubmitted the feasibility study. Engineer Hoover is hoping DEP acknowledges and recommends to use alternative #3 to create a well field in the mountains and build a treatment facility for iron reduction and iron removal.

MOTION: To allow Borough Manager Derek Stoy and Water Authority Engineer Lance Hoover to give a notice of intent to award to the qualified winning bid for the PRV replacement project was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

MOTION: To allow Borough Manager Derek Stoy and Engineer Lance Hoover the notice to proceed if that notice could come prior to the scheduled February water authority meeting was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

MOTION: To approve the purchase from LRM, Inc for startup of the tank level sensor and connect to the existing reader was made by Michael Pedersen, second by Jason Frey. All ayes, motion carried.

MOTION: To adjourn the meeting at 8:43 PM was made by Jason Frey, second by Michael Pedersen. All ayes, motion carried.

These meeting minutes have been transcribed and respectfully submitted for approval by Stacey M. Golden with the use of her meeting notes and audio recording.

Date approved: _____ Motion: _____ Second: _____