

**Mercersburg Borough Council Meeting**  
**113 South Main Street, Mercersburg, PA 17236**  
**Monday, June 10, 2024**  
**AGENDA**  
**7:00 PM**

- I. Public Comment/Guests**
- II. Minutes**
  - A. To approve the meeting minutes from May 13, 2024
- III. Treasurer Report/Bills Payable**
  - A. To approve the Treasurer's Report for the month ending May 31, 2024.
  - B. To approve the Bills Payable List for the month ending May 31, 2024.
- IV. Mayor's Report** – Scheduled to be present.
- V. Police Report** – Report included in the meeting packet.
- VI. Solicitor** – Scheduled to be present.
- VII. Engineer Report** – Not scheduled to be present.
- VIII. Borough Managers Report** – Scheduled to be present.
- IX. Department of Public Works Report** – Report included in the meeting packet.
- X. Committee Reports -**
  - A. Act 537-** No Meeting
  - B. Finance** – No Meeting
  - C. Fire Board** – Update provided at the meeting.
  - D. HARB – June 4, 2024** - Meeting notes and recommendation included in the packet.
  - E. Nominating** – No Meeting
  - F. Personnel – May 20, 2024** – Meeting notes and recommendation included in the packet.
  - G. Planning** – No Meeting
  - H. Property/Technology** – No Meeting
  - I. Steering Committee – May 15, 2024** – email correspondence included in the packet.
  - J. Streets – May 22, 2024**– Meeting notes included in the packet, no recommendations at this time.
  - K. Zoning Hearing Board** – No Meeting
- XI. Old Business** –
- XII. New Business**
  - A. To authorize hiring of three Seasonal Part-time Employees for the 2024 Summer Playground Program at an hourly rate of \$13.00 per hour.
  - B. To approve HARB application COA: 2024-06-01 provided that the material is the approved standing seam panel, or 5 v crimp style as recommended by the Consultant.
  - C. To authorize hiring a Full-time Billing Clerk Employee and a Full-time Administrative Professional Employee, each at an hourly rate of \$20.00 per hour, with the ability to accrue eight (8) hours of vacation for each calendar month they work not to exceed eighty (80) hours cumulatively per calendar year beginning their start date.

- D. To approve Resolution: 23-24 Amending and updating the Mercersburg Holiday Policy contained within the Employee Manual
- E. To consider creating a policy/procedure for dedication of Borough buildings/property.
- F. To discuss any viewpoints that Council wishes to be shared at the next Steering Committee Meeting scheduled for June 20, 2024, at 1:00 pm re: historic preservation, economic development, housing, human services' needs, or any other topics.

**XIII. Correspondence -**

- A. PMCA Monthly Report dated 5/23/2024.
- B. June 2024 Notice of Payment State Police Fines and Penalties
- C. Franklin County Emergency Services letter dated 5/20/2024
- D. June 3, 2023, letter from Clean-A-Lot, Inc.

**XIV. Meeting Schedule -**

- A. Council: 6/24/2024, 7/8/2024, 7/22/2024, & 8/12/2024
- B. Sewer: 6/13/2024, 7/11/2024, & 8/8/2024
- C. Water: 6/20/2024, 7/18/2024, & 8/15/2024
- D. HARB: 7/2/2024, 8/6/2024, & 9/3/2024
- E. Personnel: 6/17/2024, 7/15/2024, & 8/19/2024
- F. Planning: 7/17/2024 & 8/21/2024
- G. Streets: 7/24/2024 & 8/28/2024
- H. Property: 7/3/2024 & 8/7/2024
- I. Steering Committee Meeting: 6/20/2024 (1:00 pm – 3:00 pm at Mercersburg Borough)

*\*ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER REQUEST/RECEIPT\**