

**Mercersburg Borough Council Meeting**  
**113 South Main Street, Mercersburg, PA 17236**  
**Monday, July 8, 2024**  
**AGENDA**  
**7:00 PM**

- I. Public Comment/Guests**
- II. Minutes**
  - A. To approve the meeting minutes from June 10, 2024
- III. Treasurer Report/Bills Payable**
  - A. To approve the Treasurer's Report for the month ending June 30, 2024.
  - B. To approve the Bills Payable List for the month ending June 30, 2024.
- IV. Mayor's Report** – Scheduled to be present.
- V. Police Report** – Report included in the meeting packet.
- VI. Solicitor** – Scheduled to be present.
- VII. Engineer Report** – Not scheduled to be present.
- VIII. Borough Managers Report** – Scheduled to be present.
- IX. Department of Public Works Report** – Report included in the meeting packet.
- X. Committee Reports -**
  - A. Act 537-** No Meeting
  - B. Finance** – No Meeting
  - C. Fire Board** – Update provided at the meeting.
  - D. HARB – July 2, 2024** – No Recommendations.
  - E. Nominating** – No Meeting
  - F. Personnel – June 17, 2024** – Meeting notes and recommendation included in the packet.
  - G. Planning** – No Meeting
  - H. Property/Technology** – No Meeting
  - I. Steering Committee – June 20, 2024** – Meeting notes included in the meeting packet.
  - J. Streets** – No Meeting.
  - K. Summer Playground** – update provided at the meeting
  - L. Zoning Hearing Board** – No Meeting
- XI. Old Business** –
- XII. New Business**
  - A. To authorize and endorse the joint municipal research project for the Franklin County Assessment Database project for an estimated expense of \$270.00
  - B. To authorize the payment of \$38,000 to the M.M.P. & W. for the remaining budgeted amount for 2024.
  - C. To hire a PT Public Works Department Employee at an hourly rate of \$20.00 per hour contingent upon a successful background check.
  - D. To accept the changes to the Employee Manual and approve Resolution 24-24 Amending the policies.

- E. To act on the Tax Appeal Hearing in the 6/26/2024 Letter from Franklin County Tax Services whether they wish the Solicitor's office to attend/respond on the Borough's behalf.
- F. To schedule a Finance Committee Meeting in August to begin the 2025 Budget Process

**XIII. Correspondence -**

- A. Letter from FEMA dated 6/21/2024 re: HMP
- B. Copy of the Workers Compensation Audit from 2023
- C. PMCA Monthly Report dated 6/11/2024.
- D. Letter from COMCAST dated 6/25/2024
- E. 2024 Fund Drive from M.M.P. & W.

**XIV. Meeting Schedule -**

- A. Council: 7/8/2024, 7/22/2024, 8/12/2024 & 8/19/2024
- B. Sewer: 7/11/2024, 8/8/2024, & 9/12/2024
- C. Water: 7/18/2024, 8/15/2024, & 9/19/2024
- D. Finance: TBD
- E. HARB: 8/6/2024, 9/3/2024, & 10/1/2024
- F. Personnel: 7/15/2024, 8/19/2024, & 9/16/2024
- G. Planning: 7/17/2024, 8/21/2024, & 9/18/2024
- H. Streets: 7/24/2024, 8/28/2024, & 9/25/2024
- I. Property: 8/7/2024, 9/4/2024, & 10/2/2024
- J. Steering Committee Meeting: 7/17/2024 at 1:00 pm location: The Conococheague Institute

*\*ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER REQUEST/RECEIPT\**