

Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
October 12, 2023
7:00 PM

MINUTES

Vice-Chairman Jim Malone called the meeting to order at 7 p.m.

Present were Jim Malone, Corey Matthews, Joe Creighton, Ed Twine, Borough Manager Melissa Price, Borough Secretary Donna Irons-Zimmerman, and Operator Donnie Keefer.

Public Comment/Guests: There were no guests present.

Treasurer Report/Bills Payable:

Price, Twine, Creighton, and Malone discussed financial accounts, the 2024 draft budget, and future expenditures.

On a Matthews/Twine motion, the Authority unanimously approved the Treasurer's Report/Bills Payable Report for September 30, 2023.

Minutes:

On a Twine/Creighton motion, the Authority unanimously approved the September 14, 2023, meeting minutes with revisions to the spelling of Donnie Keefer's name.

Solicitor: Not in attendance; no report provided.

Engineer's Report: Provided to members in their meeting packet.

1. WWTP NOV update.
2. Corrective Action Plan letter.
3. WWTP DMR Review
4. Keefer Drive pumping station upgrade.
 - a. Keefer said dialers are needed at three pump stations. WWTP Engineer Lance Hoover recommended a mini-SCADA system costing \$6,500 per unit which will provide remote access and adds the aeration system on the timer.
 - b. Enviro Rep quoted \$12-\$15,000 to upgrade and repair Findley Park.
 - c. Trojan UV Systems feels existing UV lighting system may not be repairable; it's obsolete. Trojan can install a multiple bulb system and Glace Engineering is standing by to design a retrofit that will also eliminate the outfall pit. Twine said the Authority needs to be prepared for impacts of future projects on the proposed WWTP design and Creighton suggested that margins be reviewed. Keefer said he would speak to Hoover. Twine said more information is needed before a decision can be made.

On a Twine/Matthews motion, it was unanimously approved for the Authority to buy the dialer for the Keefer Drive pumping station and the main pumping station for \$15,000.

On a Twine/Matthews motion, it was unanimously approved that the Authority move forward with the Findley Park renovation as well as with the dialer, not to exceed \$22,000.

(c. continued) Twine said that reviews will be done of the proposed plant upgrade and the plans will be discussed sometime in the last quarter of 2023.

Other repair issues include a frozen check valve on pump three at the main pumping station. Keefer will do some follow-up and report back to Twine and Creighton. Twine said the old sewer plant needs to be dismantled and the costs incorporated into any pump station upgrades.

Further discussion followed on the impact of the repairs on the PADEP NOV and how future development could impact WWTP projects. Creighton asked if GMS was working on grant funding. Price said she would contact GMS regarding remaining installments on the \$32,000 Impact Grant. Creighton asked about the purchase of a GPS system in Spring 2024.

Plant Manager's Report: Donnie Keefer said readings are good, numbers continue to drop, and reedbed is showing new growth. He said two motors have been repaired and can now be used for back-up on the digesters or Keefer Drive blowers. He also asked about the disposition of files more than seven years old being stored at the WWTP. Priced said the files must be inventoried first. Keefer then asked about the purchase of a microscope. The Authority tabled approval until it can be confirmed that the microscope comes with a camera.

A discussion on missing DMR reports took place among those present and what legal actions have been taken. Price said she would give some electronic files to Hoover for review.

Old Business: No old business.

New Business:

1. Sewer Credit of \$2,004.05 for swimming pool fill.

On a Twine/Matthews motion, the Authority unanimously voted to approve a sewer credit for \$2,004.05 for a swimming pool fill.

2. Purchase of Walk-Behind Concrete Saw and 3.6 Honda Rammer Jumping Tamper.

On a Creighton/Matthews motion, the Authority unanimously voted to buy a Walk-Behind Concrete Saw and two spare blades.

On a Twine/Matthews motion, the Authority unanimously voted to buy a stomper (Honda Rammer Jumping Tamper).

3. A discussion on the 2024 Draft Budget occurred among those present. Price said she hopes to have a complete draft for the November meeting. Keefer said that an updated UV system would reduce the amount budgeted for required testing.

Meeting Dates:

1. Borough Council: 10/23/23 @ 7 pm
2. Finance: 10/17/23 @ 7 pm
3. Personnel: 10/16/23 @ 7pm
4. Property: 11/01/23 @ 7 pm
5. Sewer: 11/09/23 @ 7 pm
6. Streets: 10/25/23 @ 7 pm
7. Water: 10/19/23 @7 pm

On a Creighton/Twine motion, the meeting adjourned at 8:55 p.m.

Respectfully submitted,

Donna Irons-Zimmerman
Borough Secretary

ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER REQUEST/RECEIPT

Date Approved: 11/9/2023 Motion By: Twine Seconded By: Creighton


Seal