

**Mercersburg Sewer Authority Meeting  
Borough Hall, Mercersburg, PA 17236  
November 9, 2023  
MINUTES**

**Attending:** Chairman Jim Malone, Member Ed Twine, Member Corey Matthews, Member Joe Creighton, Borough Manager Melissa Price, Water & Sewer Plant Laborer Donnie Keefer

**Absent:**

**Guest(s)/Press:** KLS Investment Properties Land Development Review

Chairman Malone called the meeting to order at 7:00 pm and opened the floor to Public Comment.

**PUBLIC COMMENT:**

Jason Frey, representing a proposed land development at the corner of Landis Drive and Oregon Street by KLS Investments. The project includes a storm water retention basin, associated piping, a 10,000 square foot single-story building, and parking for three units. One of the units will be occupied by Mercersburg Beverage, and the other two units will remain in a build-to-suit state. The zoning area is labeled as Industrial. Jason Schinedel will be the building Engineer for the project, handling required permits. KLS is requesting the Sewer Authority's consideration on two items; a "Will Serve" agreement letter and to review plans and material specifications connecting to the sewer system.

Hearing no other public comment, Chairman Malone moved on to the other items listed on the agenda.

**TREASURER'S REPORT:**

**MOTION:** to accept the Treasurer's Report for the month ending October 31, 2023, was made by Creighton, seconded by Matthews, all ayes, motion carried.

**MINUTES:**

**MOTION:** to approve to accept the October 12<sup>th</sup> meeting minutes as presented was made by Twine, seconded by Creighton, all ayes, motion carried.

**Engineer Report:**

Please see the attached Engineer's report. Keefer will address items associated with the Engineer's report in his monthly Plant Manager's report.

**PUBLIC WORKS DEPARTMENT REPORT:**

Expect to see a letter NOV from DEP regarding the Keefer Drive pump station. Once received, the plan is to evaluate the letter NOV and discussion will take place on the next step of action.

*(Audio recorder ends at this point, unable to validate remaining items/subjects)*

**OLD BUSINESS:**

- A. Impact Grant Program, review the funding breakdown and the agreement between Franklin County and Mercersburg Sewer Authority.
- B. Budget Draft, Mercersburg Sewer Authority Actual vs Budget Annual

**NEW BUSINESS:**

**MOTION: To approve the quote provider by IT Tech, Ryan, for purchasing new computers was made by Twine, seconded by Matthews, all ayes, motion carried.**

No other business was brought before the Authority.

**MOTION: to adjourn at 8:41 pm was made by Creighton, seconded by Matthews, all ayes, motion carried.**

*These meeting minutes were transcribed by Jaimie Renfrew Administrative Professional, with the use of the meeting recording and have been respectfully submitted for approval.*

Date Approved: 9/12/2024 Motion Made By: \_\_\_\_\_ Seconded By: \_\_\_\_\_



Signature

**SEAL**