

**Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA**

March 14, 2024

MINUTES

Attending: Chairman Jim Malone, Joe Creighton, Ed Twine, and Borough Manager Dawn Scheller

Absent: Engineer, Solicitor, and Donnie Keefer, PWD

Guests/Press: Andy Abel from the Mercersburg Journal

Meeting was called to order at 7:00 pm. Chairman Malone opened the floor to Public Comment.

Andy Abel, Mercersburg Journal, noted that he was at the meeting because he heard that the Authority was considering making plant improvement projects. He reviewed that in speaking with Dawn he thought this would be something of interest to his readership.

Chairman Malone moved on the Treasurer's Report.

MOTION: to approve the Treasurer's Reports for the months ending January 31, 2024, and February 29, 2024, was made by Member Twine, second by Member Creighton, all ayes, motion carried.

Chairman Malone moved on the minutes.

MOTION: to approve the Minutes from February 8, 2024, and February 29, 2024, as presented was made by Member Creighton, second by Member Twine, all ayes, motion carried.

The Solicitor was not present and there were no updates to report.

The Engineer was not present and there were no updates to report.

Chairman Malone moved on to the Borough Manager's Report.

Manager Scheller reminded the Authority Members that their Financial Interest Statements are due by May 1st. She asked that those be completed and returned to the office or filed electronically online. She reviewed that Council accepted the Borough Secretary's resignation on Monday evening provided an update regarding the Sewer back up at the Truist Bank property.

Member Twine relayed information regarding Tap Fees for the project at 13 E. Seminary St. along with an update regarding the Truist Bank sewer lateral repair.

Manager Scheller noted that photos of the sewer lateral repair was included in the members meeting packet. She provided meeting information from the various Borough Committees to keep the various board informed. Dawn noted that she would provide the Sewer Authority Members with additional information regarding the Zero Meter Reading List and the OT report as soon as it is available. Dawn noted that an advertisement was submitted to the Journal as the Authority is seeking two new members and informed the members that the Audit was scheduled to occur on May 20th. She then noted that she had included estimated repayment information on the two plant improvement projects that the Authority is considering. It was noted that the "inside the fence project" is estimated to cost \$3-Million and would require a 22% rate increase (or a 5.5% increase each year for 4 years) vs. the "larger inside/outside the

fence project" is estimated at \$6-Million and would require a 64% rate increase (or a 16% increase each year for 4 years).

Chairman Malone moved on and noted that the PWD Report was included in the meeting packet.

OLD BUSINESS:

MOTION: to approve Resolution 2024-03-S Establishing the Fee Schedule was made by Member Twine, second by Creighton, all ayes, motion carried.

MOTION: to schedule the Town Hall Meeting for May 9th pending the Solicitor and Engineer are available to be present and permit the Manager to reserve the Fire Hall as the meeting location was made by Member Twine, second by Member Creighton, all ayes, motion carried.

NEW BUSINESS:

MOTION: to authorize Authority Officials to execute letters updating the Authorized User for banking and vendor accounts was made by Member Twine, second by Member Creighton, all ayes, motion carried.

MOTION: to authorize the PWD to obtain estimates for the noted concrete/black top repairs needed following the 2023-2024 Winter Season was made by Member Twine, second by Member Creighton, all ayes, motion carried.

MOTION: to approve the GenServe Generator Maintenance Agreement for the Sewer generators was made by Member Creighton, second by Member Twine, all ayes, motion carried.

MOTION: to approve the Sewer Tap Request for one EDU at the property of 13 E. Seminary St. was made by Member Twine, second by Member Creighton, all ayes, motion carried.

MOTION: to appoint Member Creighton as the Sewer Authority Representative on the Comprehensive Planning Steering Committee was made by Member Twine, second by Member Creighton, all ayes, motion carried.

The Authority discussed the proposed larger plant project noting that that they would need to acquire additional ground to build a pumping station. The Authority Members agreed that Member Twine would make the contact with the property owner as it may have recently changed hands.

MOTION: to adjourn the meeting at 8:15 pm was made by Member Creighton, second by Member Twine, all ayes, motion carried.

These meeting minutes were transcribed and respectfully submitted to the Authority for their review and approval with the use of her meeting notes and audio recording.

Date: 4/11/2024 Motion made by: Creighton Seconded: Twine
[Signature]
Signature SEAL