

MERCERSBURG WATER AUTHORITY
113 South Main Street, Mercersburg, PA 17236
February 15, 2024
MINUTES

Attending: Chairman Ed Twine, Vice-Chairman Jason Frey, Jacob Morgan, Joe Creighton, Michael Pedersen, Borough Secretary Matilda Gorman, and Public Works Employee Donnie Keefer

Absent: Engineer Lance Hoover

Guest(s)/Press: Dawn Scheller, Chambersburg, PA

Chairman Twine called the meeting to order at 7:03 pm and opened the floor to public comment, no public comments were made.

The Authority Member's discussed items that they wished to receive copies of from the office. That list included a Zero Usage Utility Bill List, a list of accounts that do not currently receive quarterly utility bills, a copy of the Water Authority Rules and Regulations, and a copy of the Act 57 report.

TREASURER'S REPORT:

MOTION: to approve the Treasurer's Report for the month ending January 31, 2024, was made by Jason Frey, second by Jacob Morgan, all ayes, motion carried.

MOTION: to approve the Bills Payable/Invoice List for the month ending January 2024, was made by Jacob Morgan, second by Jason Frey, all ayes, motion carried.

The Authority members spoke about

MEETING MINUTES:

MOTION: to approve the Meeting Minutes from December 21, 2023, was made by Michael Pedersen, second by Jason Frey, all ayes, motion carried.

MOTION: to approve the Meeting Minutes from January 18, 2024, was made by Jason Frey, second by Jacob Morgan, all ayes, motion carried.

ENGINEER'S REPORT:

Lance was not present for the meeting but provided a report for the Authority Members to review and discuss. The Authority Members reviewed the projects and noted that they are still waiting for the Soil Conservation Permits for both projects and the possibility of starting with Well Pump 3 project first. They discussed the cost, inflation, potential funding from the Academy, and the May 1st PENNVEST Application.

PLANT MANAGER'S REPORT:

Donnie Keefer reviewed his report which included a lengthy discussion on the state of the water plant generator and the need for repair/maintenance.

MOTION: to authorize Marshall Stuff to evaluate the generator and arrange for repair with the not to exceed amount of \$8,000 was made by Jacob Morgan, second by Jason Frey, all ayes, motion carried.

SECRETARY'S REPORT:

Secretary Gorman reminded the members to return the State Ethics Forms to the office. She reminded the members that a meeting with DEP to discuss the Consent Order is scheduled for March 5th, both Chairman Twine and Joe Creighton would be in attendance for that meeting.

OLD BUSINESS:

The Authority members discussed the need to develop a plan to comply with the Lead Pipe Survey requirement and asked that the Engineer provide an update to the Authority. They also requested that the Fee Schedule be updated and added to the next Authority Meeting along with a report showing the overtime for all employees.

NEW BUSINESS:

MOTION: to approve Chairman Twine and Vice-Chairman Frey to execute letters to the banks and vendors removing Derek Stoy and Melissa Price as Authorized Users and add Dawn Scheller to those accounts was made by Michael Pedersen, second by Jacob Morgan, all ayes, motion carried.

The Authority Members requested that the comprehensive procurement policy be tabled as they wished to add that the Chairman be contacted to authorize the purchase for an amount to be determined.

MOTION: to adjourn at 9:23 pm was made by Michael Pedersen, second by Jacob Morgan, all ayes, motion carried.

These meeting minutes were transcribed by Dawn Scheller, Borough Manager, with the use of the meeting recording and have been respectfully submitted for approval.

Date approved: 3/21/2024 Motion by: Pedersen Second by: Morgan


Signature

SEAL