

**Mercersburg Water Authority Meeting  
Borough Hall, Mercersburg, PA 17236  
June 20, 2024  
MINUTES**

**Attending:** Chairman Ed Twine, Vice-Chair Jason Frey, Member Joe Creighton, Member Dr. Michael Pedersen, Borough Manager Dawn Scheller, and Water & Sewer Plant Laborer Donnie Keefer

**Absent:** Member Jacob Morgan, Solicitor Sam Wisner and Engineer Lance Hoover

**Guest(s)/Press:** NONE

Chairman Twine called the meeting to order at 7:00 pm and opened the floor to Public Comment.

**PUBLIC COMMENT:**

None

**TREASURER'S REPORT:**

**MOTION:** to approve the Treasurer's Report for the month ending May 31, 2024, was made by Creighton, seconded Frey, all ayes, motion carried.

**MOTION:** to approve the Bills Payable List for the month ending May 31, 2024, was made by Creighton, seconded by Pedersen, all ayes, motion carried.

**MINUTES:**

**MOTION:** to approve the May 16, 2024, Meeting Minutes as presented was made by Vice-Chairman Frey, seconded by Creighton, all ayes, motion carried.

**SOLICITOR'S REPORT:**

None

**ENGINEER'S REPORT:**

None

**PLANT MANAGER'S REPORT:**

Donnie Keefer reviewed that the new Polymer Pump that was purchased was damaged during shipping. Blue Book replaced the broken parts and the PWD was able to start it up, program it, and it is running. He reviewed that the probe on the PH Meter was recently damaged, and a new one has been ordered. Donnie reviewed that it is expected to be delivered sometime next week. Donnie relayed that both he and Lance believe that the Authority should consider issuing a voluntary water restriction starting July. He reviewed that the stream is down significantly and anticipates the water table to continue to lesson. Mr. Keefer reviewed that the Zimm Well samples were taken and that they have requested the lab to process ASAP.

**MOTION:** to issue a Voluntary Water Restriction beginning July was made by Vice-Chairman Frey, seconded by Creighton, all ayes, motion carried.

**MANAGER'S REPORT:**

Dawn Scheller reviewed that the Authority received the NPDES Draft Permit, however one of the items was a requirement that the Authority would need to complete a Chapter 105 which Lance Hoover had relayed that could take an additional 6-9 months to completed. It was suggested that for the next PENNVEST submission that the plant project be split into two separate projects. She reviewed that the next PENNVEST submission is due on July 31, 2024.

**PUBLIC WORKS:**

A copy of the Public Works Department Report was included in the members meeting packet.

**OLD BUSINESS:**

The Authority Members discussed the Lead Service Line Inventory required and due by October 16, 2024. Dawn Scheller noted that Jaimie Renfrew had received a letter from Chambersburg to the properties directly having them complete a respond to the inquiry. The Authority Members requested that Dawn look into this matter further and provide an update at the next meeting.

**NEW BUSINESS:**

**MOTION: to approve and submit the 2023 Consumer Confidence Report prepared by Lance Hoover was made by Vice-Chairman Frey, seconded by Creighton, all ayes, motion carried.**

**MOTION: to approve the issuance of an RFP seeking proposals for financing to fund capital projects consisting of improvements to the Authority's Water System and to pay the costs of issuance in the amount not to exceed \$6,000,000.00 was made by Vice-Chairman Frey, seconded by Pedersen, all ayes, motion carried.**

**MOTION: to approve the Mercersburg Water/Sewer Rate Study Proposal was made by Creighton, seconded by Frey, all ayes, motion carried.**

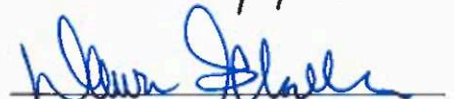
**CORRESPONDENCE/CALENDAR:**

Chairman Twine noted the item listed under correspondence and announced the next meeting scheduled to be held on July 18<sup>th</sup>. No other business was brought before the board.

**MOTION: to adjourn at 7:56 pm was made by Pedersen, seconded by Vice-Chairman Frey, all ayes, motion carried.**

*These meeting minutes were transcribed with the use of Dawn Scheller's meeting notes and have been respectfully submitted for approval.*

Date Approved: 7/18/2024 Motion Made By: Creighton Seconded: Frey

  
Dawn L. Scheller, Borough Manager

SEAL