

**Mercersburg Borough Council Meeting**  
**113 South Main Street, Mercersburg, PA 17236**  
**Monday, October 9, 2023**

**MINUTES**

The meeting was called to order by President Donald Stoner, Jr. at 7 p.m.

Present were Joe Burkot, Anthony Frisby, Tom Heefner, Raymond Minton, Jacob Morgan, Paul Sipes, and Donald Stoner, Jr. Also present were Borough Manager Melissa Price and Solicitor Steve Coccoresse.

The *Pledge of Allegiance* **Preston Spahr** at the request of Stoner.

Stoner asked for a motion to amend the agenda to include Letter H, Resolution 10-23, and Letter I, Equipment Purchase.

On a Heefner/Frisby motion, Council unanimously voted to amend the agenda to include Letter H, Resolution 10-23, Letter I, Equipment Purchase.

**Public Comment/Guest:**

Preston Spahr, Mercersburg Vibrancy Steering Committee, gave an update on the development of a Comprehensive Plan saying an application requesting \$45,000 in matching funds was submitted to DCED and an RFP was sent out to 12 contractors. He reiterated that Council is to submit their top three priorities by the end of the year.

**Minutes:**

On a Heefner/Minton Motion, Council unanimously approved the meeting minutes from September 11, 2023, as submitted.

**Treasurer Report/Bills Payable:**

On a Minton/Heefner Motion, Council unanimously approved Treasurer's Report and Bills Payable for September 30, 2023.

**Mayor's Report:** Not in attendance.

**Police Report:** Available for Council review.

**Solicitor:** No comments provided.

**Engineer Report:** Not in attendance.

**Borough Managers Report:**

Price updated Council on the drought status, alley paving project, the Park Street sidewalk, and social media comments.

Morgan asked for an update on the Trash RFP and Price said she would follow-up with Irons-Zimmerman.

**Department of Public Works Report:** Not in attendance.

**Committee Reports:**

A. Act 537: N/A

- B. **Finance:** Budget work ongoing; draft budget planned for November Council meeting.
- C. **Fire Board:** Grant work in progress.
- D. **HARB:** Minutes Attached
- E. **Nominating:** N/A
- F. **Personnel:** N/A
- G. **Planning:** N/A
- H. **Property/Technology:** N/A
- I. **Police/Safety Committee:** N/A
- J. **Streets:** Meeting cancelled.
- K. **Zoning Hearing Board:** N/A

**Old Business:**

Ongoing: solicit area banks regarding sidewalk loan program.

**New Business:**

Rockwell Construction emailed an update on the Seminary Street Project which read: roof to be done by October 31 on west building; trusses setting on east building; continued floor structure first floor to roof; and windows to be installed starting on third floor working down. Beginning week of October 9, one lane of Seminary Street will open until roof trusses arrive in later October.

Motion to approve HARB Application 2023-10.01 for 22 North Main Street, Mercersburg, PA.

On a Sipes/Burkot motion, Council unanimously approved COA 2023-10.01.

Motion to approve HARB Application 2023-10.02 229 South Main Street, Mercersburg, PA.

On a Morgan/Sipes motion, Council unanimously approved COA 2023-10.02.

Leaf Pick-Up Dates are November 2<sup>nd</sup>, 6<sup>th</sup>, 9<sup>th</sup>, 13<sup>th</sup>, and 16<sup>th</sup>.

Street Sweeping will be done Tuesday, October 31, 2023.

A Special Event Permit was approved for the Council for Wellness 12<sup>th</sup> Annual 5 Mile Run/Walk to be held October 21, 2023, from 8 a.m. to 11 a.m.

2024 MMOs distribution to Dunbar, Bender, Zapf pensions. Requesting motion to approve (Police Retirement Plan) (Non-Uniform Employee's Pension Plan). Stoner said the minimum municipal obligation for the Uniform Police Retirement Plan is \$0 and the Non-Uniform Employee's Pension Plan municipal obligation is \$40,584 with an estimated state aid of \$23,311 leaving a balance of \$17,273 to be split between borough, water, and sewer. The borough's obligation would be \$5,392.52.

On a Minton/Morgan motion, Council voted unanimously to put a contribution towards that.

Resolution 10-23 authorizing the borough to continue with the LSA grant which the borough is applying for on behalf of the fire department and Mercersburg Lions Club in the amount of \$600,000. On a recommendation by Coccoresse, Council voted to amend the resolution to increase the requested amount of grant money to \$700,000 split evenly between the fire department and Lions Club projects.

On a Heefner/Minton Council unanimously voted to amend Resolution 10-23 to break it down that

the funding for the project for the fire department would be \$350,000 and the funding for the Mercersburg Lions Club would be \$350,000.

Public Works is requesting the purchase of a 3.6HP Honda Vibratory Rammer Jumping Jack Tamper at 3550PSF for \$3187.99 and a gasoline powered walk behind concrete saw for a 20-inch diamond blade, wet, 7<sup>5/8</sup> maximum cutting depth \$3110.83 to be split between the borough and the water and sewer authorities. The borough contribution would be a little over \$1,000 if approved.

On a Frisbee/Minton motion, Council unanimously voted to approve the purchase of a 3.6HP Honda Vibratory Rammer Jumping Jack Tamper at 3550PSF for \$3187.99.

On a Minton/Morgan motion, Council unanimously voted to approve the purchase of a walk-behind, concrete saw, gas powered at a cost of \$3110.83 split three ways.

### Correspondence

Region 4 Fall Meeting, Thursday, November 2, 2023, at 2 to 3:30 p.m. at the Orchards.

### Confirm Meetings

- L. Council: 10/23/23 and 11/13/23, 7 p.m.
- M. Finance: 10/10/23, 1 p.m.
- N. HARB: 11/7/23, 7p.m.
- O. Nominating: TBA
- P. Personnel: 10/16/23 and 11/20/23, 7 p.m.
- Q. Planning: TBA
- R. Property: 11/1/23, 7 p.m.
- S. Sewer: 10/12/23 and 11/9/23, 7 p.m.
- T. Water: 10/19/23 and 11/16/23, 7 p.m.
- U. Streets: 10/25/23 and 11/22/23, 7 p.m.
- V. ZHB - TBA

On a Heefner/Sipes motion, Council adjourned for an Executive Session at 7:30 p.m. to reconvene with no action taken.

Respectfully submitted,

Donna Irons-Zimmerman  
Borough Secretary

*\*ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER REQUEST/RECEIPT*

Date Approved: 11/13/2023      Motion & Seconded By: Not Recorded

  
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