

Mercersburg Borough Council Meeting
113 South Main Street, Mercersburg, PA 17236
Monday, October 14, 2024
AGENDA
7:00 PM

- I. Public Comment/Guests**
- II. Minutes**
 - A. August 26, 2024, Meeting Minutes
 - B. September 9, 2024, Meeting Minutes
- III. Treasurer Report/Bills Payable**
 - A. To approve the Treasurer's Report for the month ending September 30, 2024.
 - B. To approve the Bills Payable List for the month ending September 30, 2024.
- IV. Mayor's Report** – Scheduled to be present.
- V. Police Report** – Report available upon request.
- VI. Solicitor** – Scheduled to be present.
- VII. Engineer Report** – Not scheduled to be present.
- VIII. Borough Managers Report** – Scheduled to be present.
- IX. Department of Public Works Report** – Report available upon request.
- X. Committee Reports -**
 - A. **Act 537**- No Meeting
 - B. **Finance – September 19th and October 3rd – Preliminary 2024 Budget provided.**
 - C. **Fire Board** – Update provided at the meeting.
 - D. **HARB – October 1, 2024, recommendation included.**
 - E. **Nominating** – No Meeting
 - F. **Personnel – September 16, 2024, recommendations included.**
 - G. **Planning** – No Meeting
 - H. **Property/Technology** – No Meeting
 - I. **Steering Committee – September 18, 2024, draft document available upon request.**
 - J. **Streets – September 25, 2024, no recommendations.**
 - K. **Summer Playground** – No Updates
 - L. **Zoning Hearing Board** – No Meeting
- XI. Old Business** –
 - A. To approve Council President to sign the Professional Consultant Agreement and consider the proposed text amendment to the Mercersburg Zoning Ordinance to allow for Daycare Centers, as a principal use in the General Residential Zoning District.
 - B. To approve Council President to execute the Lease Agreement between the Mercersburg Lions Club and Mercersburg Lions Community Park Association and remit a one-time payment of \$30,000 payable from the UDAG Fund.
- XII. New Business** –
 - A. Approve HARB Application: COA 2024-10-01 for the property of 26 South Main Street with the request that warm bulbs be used vs. the blue-white type bulbs.

- B. To approve the proposed plan for non-uniform hourly employees to receive salary adjustments correlating to additional job duties, weekend/on call coverage, completed training, degrees, and certificates obtained as recommended by the Personnel Committee.
- C. To approve proposed salary adjustment increases for both Don Keefer and Troy Hoover.
- D. To approve to authorize Borough Employees to carry up to 80 hours of unused vacation time from 2024 to use in 2025.
- E. To accept the resignation of the Administrative Professional and authorize the Borough Manager to interview and hire someone to fill that vacancy.
- F. Approve Resolution 25-24 appointing Joe Creighton and Preston Spahr to fill the Mercersburg Planning Commission vacancies.
- G. To approve to remit payment to the Mercersburg Library Association, Inc. for 2024 tax collected in the amount of \$16,992.62
- H. To approve the Solicitor's 2025 rate increase indicated in the September 10, 2024, letter
- I. To discuss LSA Grant Request
- J. To discuss Parks Garbage concerns

XIII. Correspondence -

- A. Notice of Estimated Allocation of Municipal Liquid Fuels and Turnback
- B. Rotary Club of Mercersburg Santa's Toy Box
- C. PMCA September 4, 2024, monthly report
- D. PMCA October monthly report
- E. Mercersburg Historical Society September 2024
- F. 2024 Franklin County Winter Services County Partnership Meeting
- G. Franklin County Tax Services Letter dated 9/26/2024
- H. October 2, 2024, MMP&W Letter re: January 2025 Board of Directors By-Law Requirements
- I. Air Methods Open House flyer
- J. Letter from St. Thomas PTA re: Race for Education
- K. FCADC 3rd Quarter 2024 Issue
- L. Email from L. Glacken re: Halloween dated 10/10/2024

XIV. Meeting Schedule -

- A. Council: 9/23/2024 & 10/14/2024
- B. Sewer: 10/10/2024 & 11/14/2024
- C. Water: 10/17/2024 & 11/21/2024
- D. Finance: 9/19/2024 & 10/03/2024 at 12:30 PM
- E. HARB: 10/01/2024 & 11/05/2024
- F. Personnel: 10/21/2024 & 11/18/2024
- G. Planning: 10/16/2024 & 11/20/2024
- H. Streets: 9/25/2024 & 10/23/2024
- I. Property: 10/02/2024 & 11/06/2024
- J. Steering Committee Meeting: 10/23/2024 at 1:00 pm

ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER REQUEST/RECEIPT