

**Mercersburg Sewer Authority**  
**Borough Hall, 113 South Main Street, Mercersburg**  
**October 10, 2024**  
**MINUTES**

Attending: Chairman Jim Malone, Member Stephanie Brindle, Member Joe Creighton, Member Ed Twine, Borough Manager Dawn Scheller, Administrative and Water & Sewer Plant Laborer Donnie Keefer

Absent: Members Tim Stanton

Guests/Press: None

**CALL THE MEETING TO ORDER/PUBLIC COMMENT**

Chairman called the meeting to order at 7:00 pm hearing no Public Comment, Chairman Malone moved on to the other items on the agenda.

**TREASURER'S REPORT**

**MOTION: to approve the Treasurer's Report and the Bills Payable List for the month ending October, 2024, was made by Brindle, seconded by Brindle, all ayes, motion carried.**

**SOLICITOR'S REPORT**

None

**MINUTES**

**MOTION: to approve, this motion was by , seconded by Creighton, all ayes, motion carried.**

**MANAGER'S REPORT**

Scheller provided an update on the quarterly billing amount due to the Sewer Authority which totaled \$135,516.58. She relayed information regarding the alternate plant construction site aka the Main Pumping Station that the wetlands evaluation had been completed and the results were good. She relayed information that there were some wetlands plants that are located by the streambank that were noted. She relayed that the survey work had begun, and Dennis Black Engineering still had a few more things to finish and should have the report to Lance Hoover by the end of the month. Scheller reported that the geotechnical study had been completed, however Lance had not received the final report yet. Scheller noted that the WQM Permit for the UV Project was still in the que and the technical specifications would not be provided by JHA until that permit has been approved. It was anticipated that the Authority should receive an update on this for the next meeting as once the permit has been issued, the Authority will need to authorize JHA to move forward with finalizing the construction plans documents needed for the bidding package and forward those to Lance Hoover to draft the bid package. Scheller provided an update on the I&I study, she noted that although the Borough had a stretch of rain, it was not the proper rain fall rate needed to complete the study. She relayed that this could study could extend into next year. She provided the Authority Members with a draft 2025 Operating Budget noting a shortfall. Dawn asked the Authority Members to review the Rate Study provided by Lance Hoover as the Authority would need to discuss possible increases to go into effect in 2025 to address alleviate the shortfall.

**ENGINEER'S REPORT**

Lance Hoover provided a copy of the User Rate Study for the Water and Sewer Systems in the members' packets. The present members noted that this information was very helpful and included important information.

**OPERATOR'S REPORT**

Keefer reported that the Authority was still having grease deposit issues at the Keefer Pump Station along with metal flake like material issues at the main pump station and the treatment plant. He relayed the need for testing, routine cleaning, and additional purchase of biology may be necessary. The Authority Members discussed that they have set a budget for system maintenance and noted that the grease cleaning should be put on a schedule until the matter is resolved. The Authority Members requested that he proceed forward with testing the metal flake issue which has affected the biology at the plant. Keefer noted that he would provide an update at the next authority meeting. The Board discussed the current operational concerns regarding the Findlay Park Pump Station and requested that Mr. Keefer obtain an updated price quote from Envirep and bring it to the next authority meeting for approval.

**OLD BUSINESS**

None

**NEW BUSINESS**

**MOTION: to approve the increase Solicitor's Rate for 2025 was made by Creighton, seconded by Brindle, all ayes, motion carried.**

**MOTION: to enter into executive session for personnel matters at 7:56 pm with no action to be taken, Keefer left the meeting, the motion was made by Brindle, seconded by Creighton, all ayes, motion carried.**

Regular session resumed at 8:52 pm with no additional items brought before the Authority.

**MOTION: to adjourn the meeting at 8:52 pm was made Creighton, seconded by Brindle, all ayes, motion carried.**

*These meeting minutes have been transcribed by Dawn L. Scheller with the use of her meeting minutes and audio recording and have been respectfully submitted to the Authority for approval.*

**Date approved:** \_\_\_\_\_ **Motion:** \_\_\_\_\_ **Seconded:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**SEAL**