

**Mercersburg Borough Council Meeting**  
**Borough Hall, 113 S. Main St., Mercersburg, PA**  
**September 9, 2024**  
**MINUTES**

**Attending:** Council President Dusty Stoner, Vice-President Anthony Frisby, Member Kelani Craig, Member Paul Sipes, Member Jacob Morgan, Borough Manager Dawn Scheller, and Solicitor Rachel Hepp

**Absent:** Mayor Dr. Michael Pedersen, Member Tom Heefner, Member Joe Burkot, and Engineer Lance Kegerreis

**Guest(s)/Press:** Amos McCoy, 3742 Mercersburg Road and Andy Able, [Mercersburg Journal](#)

Council President called the meeting to order at 7:00 pm and led the Pledge of Allegiance after which a moment of silence was asked for in remembrance of Raymond Minton who recently passed away.

**PUBLIC COMMENT**

Hearing no public comment, Council President moved on with the agenda items.

**TREASURER'S REPORT/BILLS PAYABLE**

**MOTION: to approve the month ending August 31, 2024, Treasurer's Report and Bills Payable List was made by Frisby, seconded by Craig, all ayes, motion carried.**

**MAYOR'S REPORT**

In the absence of the Mayor, Council President Stoner reviewed that Mayor suggested scheduling Trick-or-Treat for Thursday, October 31, 2024, from (6:00 pm-8:00 pm) with a rain date of Friday, November 1, 2024, from (6:00 pm-8:00 pm).

**MOTION: to schedule Trick-or-Treat on Thursday, October 31, 2024, from (6:00 pm-8:00 pm) with a rain date of Friday, November 1, 2024, from (6:00 pm-8:00 pm) was made by Frisby seconded by Sipes, Craig shared her concerns about scheduling it on a Thursday, she noted that having it on a Friday or Saturday would be better, Frisby noted that trick-or-treat should be on Halloween, a vote was taken, Craig, Stoner, Morgan opposed (3-opposed), remaining ayes (Sipes and Frisby), motion failed.**

In the absence of the Mayor, President Stoner made the announcement that Trick-or-Treat would be held on Friday, November 1, 2024, from (6:00 pm-8:00 pm).

**POLICE REPORT**

President Stoner noted that the Police Report was available upon request.

**SOLICITOR'S REPORT**

Solicitor Hepp had nothing to report at this time.

**ENGINEER'S REPORT**

No report.

## **MANAGER'S REPORT**

Manager Scheller reported that two parade and public assembly permits were issued in August. She reviewed that three PWD Employees were hired after interviews with selected representatives selected by the Personnel Committee. All would have staggering starting dates depending beginning prior to the next Council Meeting. Manager Scheller provided a copy of the 2025 MMO for both the Uniformed and Non-uniformed Pension Plans. A contribution would not be required to be made as both plans were fully funded. Scheller reported that the August and September meeting minutes would be presented to Council for review and approval at the next Council Meeting scheduled to occur in October.

## **DEPARTMENT OF PUBLIC WORKS DEPARTMENT REPORT**

The PWD Report was available upon request.

## **COMMITTEE REPORTS**

**FINANCE COMMITTEE:** The committee members met on 9/5/2024 and began with a review of the year-to-date expenses along with a review of the items listed under the INCOME. Member Morgan noted that he would share his google doc which was a collection of financials during the past few years providing important recent history and averages for the Committee to consider. Additional meetings would be held as the Committee wished to have a preliminary budget to Council Members for the October Council Meeting.

**PROPERTY/TECHNOLOGY COMMITTEE:** Member Sipes provided an update on the various items discussed which included a preliminary plan of various items the committee would like to accomplish this year, but also plan for in future years. He noted that they had one recommendation listed under New Business for consideration.

**STREETS COMMITTEE:** Member Sipes reviewed the notes from the August 28<sup>th</sup> meeting. He noted that they did not have any recommendation for consideration at this time as many of the items they are still working on.

## **OLD BUSINESS**

### **NEW BUSINESS**

**MOTION:** To authorize Borough Staff to undertake the accounts payable/receivables process for January 2025 was made by Craig, seconded by Frisby, all ayes, motion carried.

**MOTION:** To authorize the Solicitors Office to prepare an RFP for demolition of the Band Building was made by Sipes, seconded by Frisby, all ayes, motion carried.

**MOTION:** To enter executive session at 8:05 pm for personnel matters with no action to be taken was made by Sipes, seconded by Morgan, all ayes carried.

Resumed regular session at 8:35 pm.

Council President reviewed the meeting schedule. No other business was brought before board.

**MOTION:** To adjourn at 8:40 pm was made by Sipes, seconded by Frisby, all ayes, motion carried.

*These meeting minutes have been transcribed with the use of her meeting notes and have been respectfully submitted for review and approval.*

Date: \_\_\_\_\_ Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

\_\_\_\_\_

**SEAL**

Dawn L. Scheller, Borough Manager / Secretary / Treasurer