

**Mercersburg Borough Council Meeting**  
**Borough Hall, 113 S. Main St., Mercersburg, PA**  
**November 25, 2024**  
**MINUTES**

**Attending:** Council President Dusty Stoner, Vice-President Anthony Frisby, Member Tom Heefner, Member Joe Burkot, Member Kelani Craig, Member Paul Sipes, Borough Manager Dawn Scheller, Solicitor Steve Coccorese, and Pete Stotelmyer

**Absent:** Mayor Pedersen, Member Jacob Morgan, Chief John Zechman

**Guest(s)/Press:** None

Council President called the meeting to order at 7:00 pm with the Pledge of Allegiance.

**SOLICITOR'S REPORT:** Attorney Steve Coccorese declined to provide a report but would discuss issues as they would arise during the meeting.

**BOROUGH MANAGER'S REPORT:** PWD employee Glen Wingert submitting his retirement letter. Dawn reminded the committee to complete her performance evaluation. Term expiration letters have been sent to committee and authority members whose term is expiring this year. Comprehensive Plan documents were sent electronically to the council members. Further action to be required at next month's meeting.

**COMMITTEE REPORTS**

**PERSONNEL:** The committee agreed to the pay adjustments for PWD and borough office employees. Glen Wingert's resignation letter was accepted. The pay adjustment item for approval was listed under New Business for approval.

**OLD BUSINESS:**

**MOTION:** to approve LSA Grant – Resolution 26-24 M.M.P. & W. Volunteer Fire and Ambulance Company Activities and Training Center Improvement Project made by Sipes, seconded by Heefner, all ayes, motion carried.

**NEW BUSINESS:**

**MOTION:** To approve PWD Salary Adjustments as recommended by the Personnel Committee was made by Sipes, seconded by Heefner, all ayes, motion carried.

**MOTION:** To approve Salary Adjustment for the Billing Clerk retroactive to October 7, 2024 as recommended by the Personnel Committee was made by Sipes, seconded by Heefner, all ayes, motion carried.

**MOTION:** To approve the Cost of Living/Merit increases for non-uniformed annual reviews as recommended by the Personnel Committee was made by Sipes, seconded by Craig, all ayes, motion carried.

**MOTION:** To approve of acknowledgement of the receipt and website posting of the Annual Act 44 Disclosure as presented was made by Heefner, seconded by Sipes, all ayes, motion carried.

Dawn Scheller provided an update on the status of Christmas decorations and the Christmas Tree Lighting Ceremony as well as detailing the traffic pattern and parking situation for the ceremony.

Council President reviewed the meeting schedule. No other business was brought before board.

**MOTION: to adjourn the meeting at 7:25pm made by Stoner, seconded by Sipes, all ayes, motion carried.**

*These meeting minutes have been transcribed with the use of her meeting notes and have been respectfully submitted for review and approval.*

Date: \_\_\_\_\_ Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_

\_\_\_\_\_

**SEAL**

Dawn L. Scheller, Borough Manager / Secretary / Treasurer