

**Mercersburg Borough Council Meeting**  
**113 South Main Street, Mercersburg, PA 17236**  
**Monday, January 13, 2025**  
**AGENDA**  
**7:00 PM**

- I. Public Comments/Guests**
- II. Minutes**
  - A. December 9, 2024, Meeting Minutes
- III. Treasurer Report/Bills Payable**
  - A. To approve the Treasurer's Report for the month ending December 31, 2024.
  - B. To approve the Bills Payable List for the month ending December 31, 2024.
- IV. Mayor's Report** – Scheduled to be present.
- V. Police Report** – Report sent electronically. Paper copy available for viewing at meeting.
- VI. Solicitor** – Scheduled to be present.
- VII. Engineer Report** – Not scheduled to be present.
- VIII. Borough Managers Report** – Scheduled to be present.
- IX. Department of Public Works Report** – Report sent electronically. Paper copy available at meeting.
- X. Committee Reports -**
  - A. Act 537-** No Meeting
  - B. Finance** – No Meeting – 2023 Audit Report electronically sent, and paper copy provided at meeting.
  - C. Fire Board** – Update provided at meeting
  - D. HARB** – No Meeting
  - E. Nominating** – No Meeting
  - F. Personnel** – No Meeting
  - G. Planning** – No Meeting
  - H. Property/Technology** – No Meeting
  - I. Steering Committee** – Comprehensive Plan in review phase
  - J. Streets** – Meeting held on December 18, 2024. Electronic copies available. Recommendations listed under New Business.
  - K. Summer Playground** – No Updates
  - L. Zoning Hearing Board** – No Meeting
- XI. Old Business** –
  - A. To authorize Borough Manager to discard old and damaged furniture from the Blue Building and the old Magistrate's Office.
  - B. To review and approve the mailing of the Mercersburg Band Association letter prepared by solicitor
- XII. New Business** –
  - A. To approve Resolution 1-25, nominating Peter Stotelmyer to serve as the Assistant Zoning Officer and Assistant Records Officer.

- B. To approve Resolution 2-25, appointing Thomas Suddeth to a new term on the Vacancy Board.
- C. To approve Resolution 3-25, appointing Dr. Michael Pedersen to a new term with the General-Purpose Authority.
- D. To approve Resolution 4-25, appointing Dawn Scheller as the primary member and Peter Stotemyer as the secondary member to the FCCG & Franklin County Tax Board.
- E. To approve Resolution 5-25, appointing Tom Heefner to a new term with the HARB.
- F. To approve Resolution 6-25, appointing Ed Twine to a new term with the Water Authority.
- G. To approve Resolution 7-25, appointing Jeff Evans as Solicitor of the Zoning Hearing Board.
- H. To approve Resolution 8-25, appointing Tim Stanton to a new term with the Sewer Authority.
- I. To approve Resolution 9-25, appointing Donald Stoner to a new term with the Planning Commission.
- J. To approve Resolution 10-25, setting the tax rate for 2025.
- K. To approve Resolution 11-25, appointing Tom Ralston to a new term on the Zoning Hearing Board.
- L. To approve Resolution 12-25, appointing Donald Stoner and Tom Heffer to new terms on the Fire Board
- M. To update the Snow Emergency Plan to include no parking on the north side of East California Street
- N. To approve the quotes from Signal Service for the upgrades needed for the traffic signals prior to PENNDOT milling Oregon St which includes funding through the Green Light Go Grant and Liquid Fuel dollars.
- O. To accept the resignation of PWD employee Jim Miller effective January 3, 2025. To authorize borough office to move forward with hiring a replacement.
- P. To accept and approve the 2023 Auditor's report completed by Boyer & Ritter dated December 10, 2024
- Q. To enter into Executive Session for litigation matters with possible action to be taken.

**XIII. Correspondence -**

- A. Monthly reports from the PA Municipal Code Alliance
- B. Letter Dated January 1, 2025 from AM Trust Company regarding future audit

**XIV. Meeting Schedule -**

- A. Council: 1/27/2025 & 2/10/2025
- B. Sewer: 2/13/2025 & 3/13/2025
- C. Water: 1/16/2025 & 2/20/2025
- D. Finance: TBD
- E. HARB: 2/4/2025 & 3/4/2025
- F. Personnel: 2/3/2025 & 3/17/2025
- G. Planning: 1/15/2025 & 2/19/2025
- H. Streets: 1/22/2025 & 2/26/2025
- I. Property: 2/5/2025 & 3/5/2025

*\*ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER REQUEST/RECEIPT\**