

Mercersburg Water Authority Meeting
113 South Main Street, Mercersburg, PA 17236
January 16, 2025
AGENDA
7:00 PM

- I. **Call the Meeting to Order**
- II. **Public Comment/Guests –**
- III. **Treasurer Report**
 - A. To approve the Treasurer’s Report for the month ending December 31, 2024
 - B. To approve the Bills Payable list for the month ending December 31, 2024
- IV. **Minutes**
 - A. To approve the December 19, 2024, meeting minutes.
- V. **Solicitor –** Not scheduled to be present.
- VI. **Engineer’s Report –**Not scheduled to be present.
- VII. **Water & Sewer Plant Laborer’s Report –** Scheduled to be present
- VIII. **Manager's Report –** Scheduled to be present.
- IX. **PWD Report –** Written report included in the packet.
- X. **Old Business**
 - A. To announce addendum and revised dates for the “Water Treatment Plant at Park Ave Well Project”; 2/3/2025 @ 9:00 am mandatory pre-bid meeting, 2/12/2025 @ 10:00 am bid due date.
- XI. **New Business**
 - A. To authorize additional 2023 Audit expense noted on invoice 288824 from Boyer & Ritter dated 12/18/2024
 - B. To accept 2023 audit documents. Paper copies upon request.
 - C. To reimburse Dawn Scheller \$500 for payment to the Franklin County Clean Water fund.
 - D. To enter into executive session for possible utility easement and right-of-way acquisition and personnel matters.
 - E. To consider customer request for payment plan regarding 36 W California St. quarterly bill.
 - F. To authorize the Solicitor’s Office to draft an RFP for specialty services, for example contracted electrical work needed for plant operations.
- XII. **Correspondence**
 - A. Email to authority members regarding internal PENNVEST meeting on 2/19/2025 @ 10:00am

****ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER REQUEST/RECEIPT ****

XIII. Calendar

- A. Council: 1/27/2025 & 2/10/2025
- B. Sewer: 2/13/2025 & 3/13/2025
- C. Water: 2/20/2025 & 3/20/2025
- D. Finance: TBD
- E. HARB: 2/4/2025 & 3/4/2025
- F. Personnel: 2/3/2025 & 3/17/2025
- G. Planning: 2/19/2025 & 3/19/2025
- H. Streets: 1/22/2025 & 2/26/2025
- I. Property: 2/5/2025 & 3/5/2025