

**Mercersburg Sewer Authority**  
**Borough Hall, 113 South Main Street, Mercersburg**  
**December 12, 2024**  
**MINUTES**

Attending: Chairman Jim Malone, Member Joe Creighton, Member Tim Stanton, Member Ed Twine, Borough Manager Dawn Scheller, Administrative Professional Pete Stotelmyer and Water & Sewer Plant Laborer Donnie Keefer

Absent: Member Stephanie Brindle

Guests/Press: Austin Rosenbam 449 Elm Ave Chambersburg, PA 17201, Andy Abel 100 Academy St. Mercersburg, PA 17236

**CALL THE MEETING TO ORDER/PUBLIC COMMENT**

Chairman called the meeting to order at 7:00 pm.

**TREASURER'S REPORT**

**MOTION: to accept the Treasurer's Report and Bills Payable List for the month ending November 30, 2024 as presented was made by Creighton, seconded by Stanton, remaining ayes, motion carried.**

**MINUTES**

**MOTION: to approve the November 14, 2024, meeting minutes as presented, this motion was made by Creighton, seconded by Twine, Stanton abstained, remaining ayes, motion carried.**

**SOLICITOR'S REPORT**

None

**MANAGER'S REPORT**

The total amount still due to the Authority for quarterly billing is \$19,888.93. Delinquent notices have been mailed, and the shut off day is December 30, 2024.

Lance Hoover has provided a preliminary sketch plan for a possible right-of-way on the Keefer Drive Pump Station if the Authority wishes to upgrade the pump station. If the authority decides to proceed, the solicitor should draft a letter to send to the American Legion to start negotiations on the right-of-way. The invoices and required documentation for the Impact Grants have been submitted to the county. The county will issue the remaining amount of funds in the amount of \$24,750 which will close out the grant.

**ENGINEER'S REPORT**

None

**OPERATOR'S REPORT**

The lab results from Franklin Analytics showed high quantities of industrial based chemicals. The results also showed high concentrations of zinc and copper which were over the standards set by DEP.

**OLD BUSINESS**

Member Twine met with the American Legion Board to discuss the right-of-way for the Keefer Drive Pump Station Project. The board will review the matter and get back to the Authority with a decision on whether it is for sale or not, and, if so, what the price may be.

**MOTION: to approve Lance Hoover and Donnie Keefer to take composite samples at various locations to pinpoint where the contaminates in the system are originating was made by Twine, seconded by Stanton, all ayes, motion carried.**

**NEW BUSINESS**

**MOTION: to approve the purchase of the UV System from Sherwood Logan for the amount of \$309,263 with a check for 30% down of \$92,778.90 was made by Creighton, seconded by Twine, all ayes, motion carried.**

**MOTION: to approve the purchase of Envirep Wastewater Treatment Plant Post-Aeration Tank in the amount of \$13,230 was made by Twine, seconded by Creighton, all ayes, motion carried.**

**MOTION: to approve two taps for property for the proposed APR Holdings LLC Preliminary/Final Land Subdivision Plan was made by Twine, seconded by Creighton, all ayes, motion carried.**

**MOTION: to approve Resolution 2024-09-S which includes a \$5.00 Base Consumer Fee increase and a 20% rate increase effective January 1 ,2025 was made by Creighton, seconded by Twine, all ayes, motion carried.**

Member Twine asked if the money received from the 20% sewer rate increase could be put into a separate fund, and the engineering costs could be pulled from this account. Manager Scheller said that she would look into how the reserve accounts are set up to see if this is feasible.

**MOTION: to propose and adopt the 2025 Sewer Authority Operating Budget was made by Creighton, seconded by Stanton, all ayes, motion carried.**

The Authority members adopted the meeting schedule for 2025, and the start time will remain 7:00PM.

The Authority decided that borough office personnel can receive and filter any questions concerning Borough sewer projects from the press or public to Lance Hoover since he is the hired consultant. It needs to be determined if Lance will need to be paid for his time to answer questions posed to him on the sewer projects he is working on for the borough. The Borough will communicate with Andy Abel and give him a guided tour of the Borough's water and sewer facilities.

**MOTION: to adjourn the meeting at 7:03PM was made by Stanton, seconded by Creighton, all ayes, motion carried.**

*These meeting minutes have been transcribed by Pete Stotelmyer with the use of his meeting minutes and audio recording and have been respectfully submitted to the Authority for approval.*

**Date approved: \_\_\_\_\_ Motion: \_\_\_\_\_ Seconded: \_\_\_\_\_**

**Signature: \_\_\_\_\_**

**SEAL**