

Mercersburg Borough Property/Tech Committee
Borough Hall, 113 South Main Street, Mercersburg, PA 17236
February 5, 2025
9:00 AM
AGENDA

I. Call the Meeting to Order:

II. Public Comment/Guests:

III. Old Business:

1. To review and approve amended Band Building Demo Timeline and RFP. Completion date will stay the same.
2. Update on the items upstairs above the Borough Office
3. Update on the Blue Building clean out.

IV. New Business:

1. To approve rescheduling April's Meeting to 4/9/2025
2. To review and approve camera policy drafted by the solicitor.
3. To review and approve the Band Building Demolition Project Agreement
4. To retroactively approve Quickbooks Invoice #AW00262135 in the amount of \$4,800 for 5 years
5. To retroactively approve invoice for Ryan's Computer Consulting Services in the amount of \$250 to install Quickbooks at 3 workstations
6. To retroactively approve invoice for Ryan's Computer Consulting Services in the amount of \$325 for annual renewal of Anti-Virus software
7. To approve revised invoice for Ryan's Computer Consulting Services in the amount of \$3,595 for Network relocation and upgrades
8. To approve invoice for Ryan's Computer Consulting Services in the amount of \$2,150 to replace the billing clerk's computer in the main office
9. To approve the purchase of 1 filing cabinet in the amount of \$331.99
10. To approve the purchase of 1 fireproof cabinet in the amount of \$2,659.30
11. To approve the purchase of 4 shelving units in the amount of \$279.99 each
12. To approve the purchase of 1 projector in the amount of \$399.99
13. To approve closing the office to foot traffic on Fridays in February for staff training on Quickbooks.
14. To approve closing the office to foot traffic on Fridays beginning in March to organize and move files from the basement to upstairs and prepare files for shredding.

V. Next Meeting:
March 5, 2025

VI. Adjourn: