

Mercersburg Water Authority Meeting
113 South Main Street, Mercersburg, PA 17236
February 20, 2025
AGENDA
7:00 PM

- I. **Call the Meeting to Order**
- II. **Public Comment/Guests**
- III. **Treasurer Report**
 - A. To review & approve the Treasurer's Report for the month ending January 31, 2025
 - B. To review & approve the Bills Payable list for the month ending January 31, 2025
- IV. **Minutes**
 - A. To approve the January 16, 2025, meeting minutes.
- V. **GMS Report** – Scheduled to be present.
- VI. **Engineer's Report** - Scheduled to be present
- VII. **Water & Sewer Plant Laborer's Report** - Scheduled to be present.
- VIII. **Solicitor's Report** - Scheduled to be present.
- IX. **Manager's Report** – Not scheduled to be present.
- X. **PWD Report** – Written report included in the packet.
- XI. **Old Business**
- XII. **New Business**
 - A. To retroactively approve the Chairman's signature Resolution 2025-01 and February 5, 2025, letter to DEP
 - B. To consider JHA proposal for Project 2025-0173 – Water Treatment Plant at Park Ave Well Project Construction Phase for the amount of \$283,437.
 - C. To retroactively approve to pay invoice #AW00262135 for Quickbooks in the amount of \$4,800 for 5 years from the Joint Equipment Fund.
 - D. To retroactively approve to pay invoice from Ryan's Computer Consulting Services for the amount of \$250 to install Quickbooks at 3 workstations from the Joint Equipment Fund.
 - E. To retroactively approve to pay invoice for Ryan's Computer Consulting Services for the amount of \$325 for annual renewal of anti-virus software from the Joint Equipment Fund.
 - F. To approve to pay invoice for Ryan's Computer Consulting Services for the amount of \$2,150 to replace billing clerk's computer in the main office from the Joint Equipment Fund.
 - G. To approve to purchase 1 fireproof filing cabinet in the amount of \$2,659.30 from the Joint Equipment Fund.
 - H. To approve to purchase a Toughbook laptop for the water and sewer plants from Ryan's

****ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER REQUEST/RECEIPT ****

Computer Consulting Services in the amount of \$3,975.00 to be split between water and sewer.

- I. To review and consider correspondence from customers concerning frozen water meters if received prior to meeting
- J. To enter into executive session to discuss personnel matters with no action to be taken

XIII. Correspondence

- A. Brochures for building townhouses in the borough from Luminest
- B. Recent invoices mailed to customers

XIV. Calendar

- A. Council: 2/24/2025 & 3/10/2025
- B. Sewer: 3/13/2025 & 4/10/2025
- C. Water: 3/20/2025 & 4/17/2025
- D. Finance: TBD
- E. HARB: 3/4/2025 & 4/1/2025
- F. Personnel: 3/17/2025 & 4/21/2025
- G. Planning: 3/19/2025 & 4/16/2025
- H. Streets: 2/26/2025 & 3/26/2025
- I. Property: 3/5/2025 & 4/2/2025