

**Mercersburg Borough Council Meeting**  
**113 South Main Street, Mercersburg, PA 17236**  
**Monday, March 10, 2025**  
**AGENDA**  
**7:00 PM**

- I. Public Comments/Guests**
- II. Minutes**
  - A. February 10, 2025 Meeting Minutes
  - B. February 24, 2025 Meeting Minutes
- III. Treasurer Report/Bills Payable**
  - A. Not Available, will be provided for approval at the next meeting.
- IV. Mayor's Report** – Scheduled to be present.
- V. Police Report** - Report sent electronically. Paper copy available for viewing at meeting
- VI. Solicitor's Report** – Scheduled to be present.
- VII. Engineer's Report** – Not scheduled to be present.
- VIII. Borough Manager's Report** - Scheduled to be present
- IX. Department of Public Works Report** – Report sent electronically. Paper copy available at meeting.
- X. Committee Reports** –
  - A. **Act 537**- No Meeting
  - B. **Finance** – No Meeting
  - C. **Fire Board** – Update provided at meeting
  - D. **HARB** – Meeting held on March 4, 2025. Meeting packet and notes included. Recommendations listed under new business.
  - E. **Nominating Committee** – No Meeting
  - F. **Personnel** – No Meeting
  - G. **Planning** -No Meeting
  - H. **Property/Technology** - Meeting held on March 5, 2025. Meeting packet and notes included. Recommendations listed under new business.
  - I. **Steering Committee** – No updates.
  - J. **Streets** – Meeting held on March 6, 2025 with no recommendations.
  - K. **Summer Playground** – No updates
  - L. **Zoning Hearing Board** – No Meeting
- XI. Old Business** –
  - A. To review request from Chief John Zechman for an extension until December 31, 2025, to use vacation time not used in 2025.
- XII. New Business** –
  - A. To approve to the Billing Clerk and the Administrative Professional to attend the 2025 Pennsylvania Association of Borough's Conference.
  - B. To review Harriet Lane Award nominations and select the 2025 recipient.

- C. To acknowledge receipt of check for \$250,000 for the LSA grant and authorize Borough to forward the funds to the MMP&W.
- D. To approve recommendation to purchase 2 60” televisions with mirroring capabilities not to exceed \$400 each, mounting brackets not to exceed \$200 each, and an owl or similar device not to exceed \$1,200 in the conference room.
- E. To approve the estimate from Semple Electric LLC in the amount of \$3,400 to complete the improvements to the conference room prior to installation of the televisions and to complete the wiring necessary to move the server from the Borough Office to upstairs.
- F. To approve resolution supporting the Pennsylvania Commission for the United States Semi quincentennial
- G. To approve recommendation of HARB application 2025-03-01 to demo the Band Building at 113 South Main St provided that the amount is less than the amount to repair the building estimated at \$40,000-\$45,000, and any salvageable items will be preserved during the process.
- H. To approve recommendation for sections of HARB application 2025-03-02 for 203 South Main St including replacement of the wooden picket fence with vinyl fencing, replacement of the aluminum front storm door with a vinyl storm door, replacement of the aluminum rear storm door with an aluminum storm door, replacement of the wooden floor of the front deck with PVC tongue and groove provided that the boards are 3.5” and there is a trim board placed on the edge of the deck and for the railing and balusters on the front porch to be replaced with in-kind materials and style.
- I. To approve recommendation of HARB application for roof replacement at 22 & 24 West Seminary St on the condition that a letter is drafted and sent to the contractor informing him that any future work performed in the Borough needs approval and all necessary permits before the project can begin.

**XIII. Correspondence -**

- A. February 11, 2025 PMCA Inspection Reports
- B. February 2025 Letter from Mercersburg Historical Society
- C. Invitation to Ribbon Cutting Event at the Conococheague Institute

**XIV. Meeting Schedule -**

- A. Council: 3/24/2025 & 4/14/2025
- B. Sewer: 3/13/2025 & 4/10/2025
- C. Water: 3/20/2025 & 4/17/2025
- D. Finance: TBD
- E. HARB: 4/1/2025 & 5/6/2025
- F. Personnel: 3/17/2025 & 4/23/2025
- G. Planning: 3/19/2025 & 4/16/2025
- H. Streets: 3/26/2025 & 4/23/2025
- I. Property: 4/2/2025 & 5/7/2025

*\*ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER REQUEST/RECEIPT\**