

**Mercersburg Sewer Authority
Borough Hall, Mercersburg, PA
May 11, 2023
7:00 PM**

MEETING MINUTES

The meeting was called to order at 7:00 p.m. by Chairman Dan Chayes.

Present were Chairman Dan Chayes, Vice Chairman Jim Malone, Corey Matthews, Borough Manager Melissa Price, Operator Donnie Keefer, and Dawn Scheller, Salzmann Hughes.

Public Comment/Guests: None.

Treasurer Report/Bills Payable:

Chairman Chayes asked for a motion to approve the Treasurer's Report/Bills Payable List en masse.

On a Malone/Matthews motion, the Authority unanimously approved the Treasurer's Report/Bills Payable for month ending April 30, 2023.

Operator Donnie Keefer introduced himself to the Authority members and gave a summary of his role with the WWTP and WP.

Minutes:

April 11, 2023, minutes accepted as written.

Solicitor: Not in attendance and no report provided.

Engineer's Report:

Chayes said he and Lance Hoover (Engineer) met with Glase to discuss plant upgrades, a schedule to drain the SBRs, reedbeds, grinder processing, flow equalization at main pumping station, and final discharge oxygenation. A discussion followed among Chayes, Keefer, and Scheller regarding a water line repair line at Oregon Street.

Manager's Report:

Chayes spoke regarding an abandoned property owned by the Mercersburg Inn asking to connect to the Inn's sewer line. The property has been paying sewer charges since 2010. Water can be turned back on, but if the property is subdivided in the future, tapping fees would need to be addressed through the Zoning/Land Development Plan.

Plant Manager's Report:

April 10-May 8, 2023: Keefer said that he and Hoover did a complete plant walkthrough on May 1 upon the departure of contractor JWP. He and Hoover reviewed vacuum gauges on the reed beds and their overall condition, SBR cycle times, plant cleaning and reorganization of the lab, purchases for sample testing. Chayes then spoke about the need for working generators and selling the existing generators that need repairs.

Old Business: None.

New Business:

Review Municipal Express Summary, a training option with Ben Thomas to train new Borough staff for a minimum of three months, which the Authority would pay one-third of the fees, or approximately \$350-400/month.

On a Malone/Matthews motion, the Authority unanimously approved paying one third of the fees to hire Ben Thomas to train new Borough staff.

Dan Chayes presented a quote from Land Logics Group for a GPS unit costing \$6,540.

On a Malone/Matthews motion, the Authority unanimously approved the purchase of a GPS unit whether or not water agrees to participate.

Chayes said the WWTP received a Notice of Violation from the PADEP, a Consent Order is likely, due to various reporting failures by JWP. He said he is going to email Sara Wriglesworth and Cody Hoy requesting an extension to May 30, 2023. He said JWP was to operate through April 30 and the borough chose not to extend the contract at which point JWP removed their license on April 28, resulting in two days that the plant operated without a licensed operator. Chayes suggested the borough prorate the final invoice accordingly.

Meeting Dates:

- Council: May 22, 2023, 7 p.m.
- HARB: June 6, 2023, CANCELLED
- Personnel: May 15, 2023, 7 p.m.
- Property: June 7, 2023, 7 p.m.
- Sewer: September 14, 2023, 7 p.m.
- Streets: May 24, 2023, 7 p.m.
- Water: May 18, 2023, 7 p.m.

Chairman Chayes directed Nyer to provide deed information to Price for further review and potential action by the Board.

A discussion occurred regarding testing of effluent discharge from Mercersburg Academy which incurs a surcharge based on results. Chairman Chayes said he would reach out to Brian Nordyke at the Academy to notify him that testing will be done once school reopens for the year and that the Borough will pay for that testing. The testing protocols outlined in the 2009 agreement will then resume.

Creighton asked about the difference in processing totals between the Water Authority and the Sewer Authority and Chairman Chayes said it reflects a difference in inflow and infiltration.

On a Malone/Matthews motion, the meeting adjourned to an Executive Session at 8:19 p.m.

Date: _____ Motion: _____ Seconded: _____

Dawn L. Scheller, Borough Manager / Secretary / Treasurer

SEAL

******ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER REQUEST/RECEIPT******