

**Mercersburg Water Authority Meeting  
Borough Hall, Mercersburg, PA 17236  
September 19, 2024  
MINUTES**

**ATTENDING:** Chairman Ed Twine, Vice-Chair Jason Frey, Member Joe Creighton, Member Jacob Morgan, Member Dr. Michael Pedersen, Borough Manager Dawn Scheller, Water & Sewer Plant Laborer Donnie Keefer

**ABSENT:** None

**GUEST(S)/PRESS:** Andy Abel, Mercersburg Journal

Chairman Twine called the meeting to order at 7:00 pm and opened the floor to Public Comment.

**PUBLIC COMMENT:** None

**TREASURER'S REPORT:**

Chairman Twine brought up the issue of the Water Authority paying rent to the Borough for use of the Conference Room, and he would like to look into the matter further. Manager Scheller said that she would gather more information concerning the rental agreement between the parties.

**MOTION: to approve the Treasurer's Report for the month ending August 31, 2024, was made by Frey, seconded by Morgan, all ayes, motion carried.**

**MOTION: to approve the Bills Payable List for the months ending August 31, 2024, was made by Morgan, seconded by Frey, all ayes, motion carried.**

**MINUTES:**

**MOTION: to approve the minutes from November 16, 2023 was made by Pedersen, seconded by Jason, all ayes, motion carried.**

**MOTION: to approve the minutes from July 18, 2024 was made by Morgan, seconded by Frey, all ayes, motion carried.**

**SOLICITOR'S REPORT:**

Not present. Memo to be discussed during executive session.

**ENGINEER'S REPORT:**

Not present. Chairman Twine mentioned that the engineering work on the Iron Removal Plant should not continue until the Act 105 permit was ready. Member Creighton asked if a water usage report could be made available. Manager Scheller would reach out to Lance Hoover to see if he could provide a monthly water usage report. Member Morgan asked if JHA could provide more information on the work performed on their invoices. Frey stated that he recalled JHA could continue to work on the Park Ave Project while the Act 105 permitting was ongoing.

**PUBLIC WORKS:**

Report included in packet.

**MANAGER'S REPORT:**

Manager Scheller stated that delinquent notices were sent out on 9/11 and a few went out on 9/12. Property postings will be on 9/20, and the shut-off day is 9/30. The remaining amount to be collected is \$26,713.90. The residents who did not return their "lead pipe survey" will get notices posted on their doors asking them to complete the surveys. There are about 400 more that need to be turned in.

### **WATER & SEWER PLANT LABORER'S REPORT**

Donnie Keefer said that he would discuss items under Old & New Business.

### **OLD BUSINESS:**

Chairman Twine suggested keeping the Mandatory Water Conservation intact for another month since it continues to dry, and the Borough could be in a water crisis if they don't continue it. Morgan said that the Federal Government uses a map of the country showing rainfall amounts, and that could be used to determine if there is drought conditions to enact Water Conservation notices.

### **NEW BUSINESS:**

**MOTION: to approve PSI Quote#1624 in the amount of \$7,000 for 1 Stancor Avenger Series Model AHS-25HH Pump & \$1,300 verbal quote from Marshall Stuff per D. Keefer's email was amended to remove the verbal quote from Marshall Stuff was made by Creighton, seconded by Morgan, all ayes, motion carried.**

**MOTION: to approve the repair of the Well#3 Pump Control Box Repair in the amount of \$16,145 was made by Frey, seconded by Morgan, all ayes, motion carried.**

**MOTION: to solicit quote from David H. Martin to replace broken fire hydrant was made by Morgan, seconded by Frey, all ayes, motion carried.**

**MOTION: to approve Lance Hoover to complete the renewal of the Park Avenue Earth Disturbance Permit was made by Pedersen, seconded by Creighton, all ayes, motion carried.**

The Authority discussed the Tank Inspection Report and reviewed the repairs noted in the report conducted by Mid Atlantic Storage Systems. Donnie Keefer said that they were concerned about the cracks in the footer. The bullet holes in the tank were repaired, and some of the seals are becoming aged. Keefer also mentioned that Mid Atlantic recommended getting a new tank due to the amount of rust on the tank, the crack in the foundation, and the number of holes that have been repaired.

The Authority agreed to authorize the Sanders to access the rear of their property of 42 East Grandview through the Water Authority Grandview tank property.

**MOTION: to approve Interim Financing Resolution prepared by the Solicitor's Office was made by Creighton, seconded by Morgan, all ayes, motion carried.**

**MOTION: to retain Salzman Hughes, P.C., a Solicitor with the increased rates for 2025 noted in the September 10, 2024, letter was made by Creighton, seconded by, Pedersen, all ayes, motion carried.**

The topic of scheduling future reoccurring workshop meetings to discuss Water Authority Project Information, was discussed. Member Frey requested this topic as he would like to be updated on the

progress of projects, invoices, etc. The workshop meetings would be advertised just like public meetings. The workshops would have an informal agenda and would include notes instead of minutes. Lance Hoover may be available to attend the workshops as he isn't able to attend all of the Authority meetings. Chairman Twine proposed having a part-time project manager involved to provide ongoing updates. Manager Scheller said this would require a contracted employee who would be available for a set amount of time to provide updates on project progress.

The Authority discussed appointing a member of the Authority to be the point of contact for public inquiries or speaking engagements regarding the Water Authority Projects. Mayor Pedersen nominated Member Morgan to be the spokesperson for the Water Authority.

**MOTION: to appoint Jacob Morgan as the primary spokesperson for the Water Authority, and Joe Creighton as the secondary spokesperson was made by Pedersen, seconded by Frey, all ayes, motion carried.**

**MOTION: to enter into executive session to discuss letter from Salzman Hughes was made by Morgan, seconded by Pedersen, all ayes, motion carried.**

Regular session resumed at 8:45 PM.

**CORRESPONDENCE:**

None

**MOTION: to adjourn at 8:45 PM was made by Creighton, seconded by Pedersen, all ayes, motion carried.**

*These meeting minutes were transcribed with the use of Pete Stotelmyer's meeting notes and have been respectfully submitted for approval.*

**Date Approved: \_\_\_\_\_ Motion Made By: \_\_\_\_\_ Seconded: \_\_\_\_\_**

\_\_\_\_\_  
Dawn L. Scheller, Borough Manager

**SEAL**