

Mercersburg Sewer Authority
Borough Hall, 113 South Main Street, Mercersburg
March 13, 2025
MINUTES

Attending: Member Joe Creighton, Member Stephanie Brindle, Member Ed Twine, Member Tim Stanton, Administrative Professional Pete Stotelmyer and Water & Sewer Plant Laborer Donnie Keefer

Absent: Chairman Jim Malone, Borough Manager Dawn Scheller

Guests/Press: None

CALL THE MEETING TO ORDER/PUBLIC COMMENT

Member Creighton called the meeting to order at 7:00 pm.

TREASURER'S REPORT

MOTION: to approve the Treasurer's Report for the month ending on February 28, 2025, and the Bills Payable/Invoice List for the month ending on February 28, 2025 was made by Stanton, seconded by Twine, all ayes, motion carried.

MINUTES

MOTION: to approve the February 13, 2025 meeting minutes as presented, was made by Brindle, seconded by Stanton, all ayes, motion carried.

SOLICITOR'S REPORT

None

MANAGER'S REPORT

Report given by Administrative Professional Pete Stotelmyer. He reviewed the timeline for the delinquent notices, delinquent property postings, and shutoff date for the unpaid water/sewer accounts. As of 3/11/2025, the remaining amount due to the sewer authority was \$33,072.90.

The treasurer's report and Bills Payable Report was the first one completed by office staff and not the accounting office. The PLGIT account has been established, and copies of the first statement for the account was provided to the members.

Preliminary interviews to fill the PWD vacancy have been ongoing with second interviews to be at the Personnel Committee Meeting on March 17. Three of the current PWD employees have been attending CDL training in preparation for the CDL permit test.

ENGINEER'S REPORT

None

OPERATOR'S REPORT

Donnie Keefer stated that the generator is now operating, and it is set up to exercise every Friday. He was dealing with an issue last Friday, so he didn't exercise it last week.

OLD BUSINESS

The Authority discussed the recommendation form Lance Hoover concerning a temporary easement for material storage at the new Wastewater Treatment Plant while it is being constructed. Donnie Keefer mentioned that Lance Hoover suggested inviting the landowner to attend a Sewer Authority

meeting to discuss the easement with him. Member Twine mentioned the landowner could be receptive to the easement he is approached in a respectful manner. The members suggested that a sketch be drawn up of the area affected by the easement to present to the landowner.

NEW BUSINESS

The Authority reviewed and accepted the 2024 Chapter 94 Municipal Wasteload Management Annual Report from High Tide Environmental to DEP as presented.

Donnie Keefer questioned how the generator at the sewer plant should be exercised. He said that the current generator will not be used when the new sewer plant is built. He said that he does not know how to operate it. Member Twine said that Genserv should be contacted to show Keefer how to operate it. Creighton said that the agreement with Genserv be reviewed to determine if they are supposed to check and service the equipment every 6 months or quarterly. The goal is for Keefer to learn how to exercise the equipment without paying for Genserv to do it.

MOTION: to approve Lance Hoover to respond and provide guidance to Mercersburg Academy regarding sewer connection project questions was made by Twine, seconded by Brindle, all ayes, motion carried.

CORRESPONDANCE

MOTION: to adjourn at 7:33 PM was made by Twine, seconded by Brindle, all ayes, motion carried.

These meeting minutes have been transcribed by Pete Stotemyer with the use of his meeting minutes and audio recording and have been respectfully submitted to the Authority for approval.

Date approved: _____ **Motion:** _____ **Seconded:** _____

Signature: _____

SEAL