

Mercersburg Sewer Authority

Borough Hall, Mercersburg, PA

June 12, 2025

7:00 PM

AGENDA

- I. Call the Meeting to Order**
- II. Public Comment/Guests**
- III. Treasurer Report –**
 - A. Treasurer's Report/Bills Payable for the months ending on April 30, 2025, & May 31, 2025.
- IV. Minutes –**
 - A. May 8, 2025, Regular Meeting Minutes
 - B. May 22, 2005, Workshop Notes
- V. Solicitor - Not scheduled to be present.**
- VI. Manager's / Administrative Professional Report – Update provided at meeting.**
- VII. Engineer's Report - Not scheduled to be present. Information provided in packet.**
- VIII. Water & Sewer Plant Laborer's Report – Scheduled to be present**
- IX. Public Works' Report- Copy sent electronically with links to images.**
- X. Old Business –**
 - A. To review and approve the Genserv Gentracker Power Maintenance Agreement mentioned by Donnie Keefer
 - B. To discuss revisions to the Sewer Authority Rules and Regulations to include adding an incentive for paying early and for water/sewer rental property accounts to remain under the property owners
- XI. New Business –**
 - A. To consider issuing a sewer credit due to a bathroom leak for 4,000 gallons for the property located at 321 N Main Street
 - B. To retroactively approve the purchase of a laptop from Ryan's Computer Consulting in the amount of \$3,975.00 and establish an email account to be split with the Water Authority
 - C. To consider and approve taps for 5 new residential lots off of Buchanan Drive requested by S&A Homes
 - D. To review and discuss the email dated June 6, 2025, from Lance Hoover providing an update on the I&I situation and recommendations.
 - E. To consider Lance Hoover's recommendation to issue a Notice of Intent to award the general and electrical contract for the UV Replacement Project to PSI contingent upon solicitor's review and approval.
 - F. To authorize the solicitor to review and revise the previous inter-municipal agreement regarding sewer & water service dated September 13, 2004.
- XII. Correspondence –**
 - A. Copy of Meter Reading Dispute Form created Member Creighton to be used by residents questioning their water/sewer bills

XIII. Meeting Schedule -

- A. Council: 6/23/2025 & 7/14/2025
- B. Sewer: 7/10/2025 & 8/11/2025
- C. Water: 6/26/2025 & 7/17/2025
- D. Finance: TBD
- E. HARB: 7/1/2025 & 8/8/2025
- F. Personnel: 6/16/2025 & 7/21/2025
- G. Planning: 6/18/2025 & 7/16/2025
- H. Streets: 6/25/2025 & 7/23/2025
- I. Property: 7/2/2025 & 8/6/2025
- J. Steering Committee Meeting: TBD