

Mercersburg Sewer Authority
Borough Hall, 113 South Main Street, Mercersburg
May 8, 2025
MINUTES

Attending: Chairman Jim Malone, Member Tim Stanton, Member Joe Creighton, Water/Sewer Plant Laborer Donnie Keefer, and Administrative Professional Pete Stotemyer

Absent: Member Ed Twine, Member Stephanie Brindle, Solicitor Sam Wiser, Plant Operator/Engineer Lance Hoover, and Borough Manager Dawn Scheller

Guests/Press: Cheyenne Klapper 13505 Buchanan Trail West, Mercersburg, PA 17236, Larry Mitchell 12049 Buchanan Trail West, Mercersburg, PA 17236

CALL THE MEETING TO ORDER/PUBLIC COMMENT

Chairman Malone called the meeting to order at 7:00 pm.

Larry Mitchell stated that his previous water/sewer bill was \$181, and his current bill is \$1,052. He called the Borough office about the issue, and PWD replaced his meter. The meter was tested and showed to be functioning properly. He has looked for leaks but hasn't found one. He has asked if a payment plan is an option as he doesn't have the money to pay his bill. PWD will check his new meter next week to see what the reading is to see what the current usage has been for the past month. The meter was installed on 4/16/25. Member Creighton said that the Water Authority will look into the matter at their next meeting, and the Sewer Authority will go along with that decision.

TREASURER'S REPORT/BILLS PAYABLE

Not available

MINUTES

MOTION: to approve April 10, 2025, Meeting Minutes and April 24, 2025, Workshop Notes as presented was made by Stanton, seconded by Brindle, all ayes, motion carried.

SOLICITORS REPORT

None

MANAGER'S / ADMINISTRATIVE PROFESSIONAL'S REPORT

The balance due to the Sewer Authority as of 5/7/2025 is \$90,173.08. An offer will be made to a potential new hire to fill the position with PWD.

ENGINEER'S REPORT

A copy of an update on the WWTP projects was available from Lance Hoover.

WATER/SEWER PLANT LABORER'S REPORT

Donnie Keefer said there has been slow progress from SBR2 since it was repaired, and it is back to normal. He said he would like to see more biology, but there is a substance that appears each weekend. The composite sampler shows elevated levels of chloroform. Last week the water at the Keefer Drive Pump Station was white, and there is only a few places that dump into it. The water is

now back to normal. Both SBRs are back to normal, but the biology levels are lower than they should be.

Concerning the maintenance contract with GenServe, the Sewer Authority will be considered a priority customer by approving the quarterly agreement. This includes 24-hour on-call service. GenServe has proposed installing an automated dialer system, Gentracker, which is plugged into each generator and each sensor gets wired into a box. Any time the sensor triggers an alarm, GenServe gets a call and responds. The cost for this service is \$3,800 per generator to have the box installed with an additional annual fee of \$600 per generator for the service. Each individual box has its own IP address.

PUBLIC WORKS DEPARTMENT REPORT

Paper copy provided.

OLD BUSINESS

None

NEW BUSINESS

The Sewer Authority wanted to wait until the Water Authority acts on the water/sewer bills for the properties at 12049 BTW and 27 N Main St.

MOTION: to approve swimming pool sewer credit for 3,000 gallons of water for 206 Overhill Dr was made by Creighton, seconded by Stanton, all ayes, motion carried.

MOTION: to authorize placing the Advertisement for Sealed Bids for the UV Replacement Project in the public newspapers was made by Creighton, seconded by Stanton, all ayes, motion carried.

MOTION: to approve quote from AWG in the amount of \$5,373.24 for the purchase of a welder paid from the Joint Equipment Fund was made by Creighton, seconded by Brindle, all ayes, motion carried.

The Authority members asked why the Rules and Regulations should be reviewed/revised by the Solicitor's Office. Member Stanton said he read the rules and regulations, and a few items got his attention to include hazardous waste material handling and new water cremation, grease traps, and item 3.06 on page 13 concerning who is responsible for service connections. Keefer said that the Borough is responsible for anything up to the sidewalk, and the property owner is responsible for anything from the sidewalk to the residence. Stanton asked for that section to be clarified.

MOTION: to authorize the Solicitor's Office to review and rewrite the rules with updates and suggestions was made by Brindle, seconded by Creighton, all ayes, motion carried.

The Authority reviewed the handout drafted by Member Creighton to place on the Borough website. Everyone was in agreement that it was well written. A few suggestions were made for revisions. Donnie Keefer suggested mailing copies to the residents who are sewer customers. Member Stanton mentioned adding a note in the comments section of the bills to reference the documents. Member

Creighton will also review the rules and regulations for the Water Authority and put together a similar document for them.

CORRESPONDENCE

The letter dated May 6, 2025, from DEP concerning the Annual Wasteload Management Report being acceptable was reviewed. Keefer mentioned that DEP came for a 2-day plant inspection this week, and it was the first time that there were zero Notices of Violation. Member Stanton suggested placing the inspection report on the Borough website.

The members discussed the trial membership offer to join the Pennsylvania Municipal Authorities Association but deferred the matter to the Water Authority.

MOTION: to adjourn at 8:16pm was made by Creighton, seconded by Stanton, all ayes, motion carried.

These meeting minutes were transcribed by Pete Stotelmyer with the use of her meeting notes and have been respectfully submitted to the Authority for review/approval.

Date approved: 6-12-25 Motion: Stanton Seconded: Creighton

Signature: 
CONSTANCE M. CREIGHTON

SEAL



