

**Mercersburg Sewer Authority  
Borough Hall, Mercersburg, PA  
September 11, 2025  
7:00 PM  
AGENDA**

- I. Call the Meeting to Order**
- II. Public Comment/Guests**
- III. Treasurer Report –**
  - A. Treasurer’s Report/Bills Payable for the months ending on August 31, 2025.
- IV. Minutes –**
  - A. June 12, 2025 Minutes
  - B. July 10, 2025 Minutes
- V. Solicitor - TBD**
- VI. Manager’s Report –** Update provided at meeting.
- VII. Engineer’s Report -** Not scheduled to be present. Information provided in packet.
- VIII. Water & Sewer Plant Laborer’s Report –** Scheduled to be present
- IX. Public Works Report-** Provided at meeting
- X. Old Business**
  - None
- XI. New Business**
  - A. Update on Findlay Park Pump Station Upgrade
  - B. Update on I&I plan/study/project
  - C. Consider approving the updated Sewer Authority Rules and Regulations
  - D. Consider and approve a Sewer Rate increase per 1,000 gallons and/or a Quarterly Sewer Base User Fee Increase effective October 1, 2025, this increase will be billed on the January 10, 2026, Quarterly Utility Bills
  - E. Consider and approve the Chairman to sign **RESOLUTION: 2025-01-S Mercersburg Sewer Authority Rates & Fee Schedule** updating the Sewer Authority Fee Schedule with the previously discussed/approved Quarterly Base User Fee increase and/or Sewer Rate increase effective October 1, 2025, and update regarding late fees.
  - F. Authorize the Borough Admin Staff to advertise the Sewer Rate increase notices.
  - G. Approve cost for repairs to Keefer Pump station
  - H. Discussion on disposition of the 67 accounts with no consumption billed in July
  - I. Authorize the preparation of an RFP to obtain service for sewer line inspections and repairs
  - J. To discuss a variety of grants to investigate in Pennsylvania as well as USDA Grants
    - Payment in Lieu of Taxes regarding Mercersburg Academy
    - Promising Pilots from the Office of Comptroller ( Hardcopy available at meeting)

**XII. Correspondence**

- A. 1939 Agreement – Sewer System Extension on Fairview Ave – Cost of \$150.00

**XIII. Meeting Schedule -**

- A. Council: 9/22/2025 & 10/1/2025
- B. Sewer: 9/11/2025 & 10/9/2025
- C. Water: 9/18/2025 & 10/16/2025
- D. Finance: 9/11/2025
- E. HARB: 11/9/2025
- F. Personnel: 9/15/2025 & 10/20/2025
- G. Planning: 9/17/2025 & 10/15/2025
- H. Streets: 9/24/2025 & 10/22/2025
- I. Property: 10/1/2025 & 11/5/2025
- J. Steering Committee Meeting: TBD