

Mercersburg Water Authority Meeting
113 South Main Street, Mercersburg, PA 17236
September 18, 2025 - 7:00 PM
AGENDA

- I. **Call the Meeting to Order**
- II. **Public Comment/Guests**
- III. **Treasurer Report**
 - A. To review and approve the Treasurer's report for the month ending on August 31, 2025
 - B. To review and approve the Bills Payable report for the month ending on August 31, 2025
- IV. **Minutes**
 - A. Review and approve August 21, 2025 Meeting Minutes
- V. **Engineer's Report** – Not scheduled to be present
- VI. **Water and Sewer Plant Operator's Report** - Scheduled to be present
 - Proposed Daily Report format to be distributed to the WA and Engineering
- VII. **PWD Report** – Written report to be provided at meeting (August report)
- VIII. **Solicitor's Report** – Not scheduled to be present
- IX. **GMS Report** – Scheduled to be present
- X. **Manager's Report** – Scheduled to be present
 - Update - Disputed accounts – General Update
 - Update – Zero consumption accounts
 - Update - Highest consumption accounts
 - Consider returning water meters tested as acceptable to stock
 - Reinstate meter testing fees
 - Fee schedule
 - Water/Sewer Shut Off Process
- XI. **Old Business**
 - A. Discuss in force Water Conservation Notice (Extend or lift)
 - B. Park Ave. Water Project
 - Funding Update
 - Construction Update
 - C. Update - Truist Bank Non-Interest Banking Account to enable the Water Authority PENNVEST reimbursements

****ALL GUEST/CORRESPONDENCE IN CHRONOLOGICAL ORDER PER REQUEST/RECEIPT ****

XII. New Business

A. Disputed Accounts

1. 229 S. Fayette Street (see packet)
2. 17 E Grandview (see packet)
3. 216 Overhill Drive (see packet)

B. O&M Storm Water Management Agreement - Consider and authorize Chairman to enter into O&M Stormwater Agreement between the Borough and the Water Authority for the Park Avenue Water Authority Project

C. Rate Increase - Consider and approve a Water Rate increase per 1,000 gallons to be effective October 1, 2025, this increase will be billed on the January 10, 2026, Quarterly Utility Bills

D. Rate Increase - Resolution: 2025-08-W - Consider and approve the Chairman to sign Mercersburg Water Authority Rates & Fee Schedule updating the Water Authority Fee Schedule with the previously discussed/approved Water Rate increase effective October 1, 2025

E. Rate Increase - Authorize the Borough Admin Staff to advertise the Water Rate increase notices

F. WTP Study - Consider authorizing Lance or others to prepare an alternative WTP development proposal which would limit total construction costs and future rate increases

G. Utility Billing System Upgrade - Consider authorizing the development of an RFP for an upgrade to the current utility billing system

H. Leak Investigation - Discussion on water system leak(s) investigation

I. Grant Funding - Consider the transition of EPA Grant for Buck Run Project to Park Ave Project

J. Communication of Water System Messages – Consider additional means to communicate Water Authority Messages to public to supplement current Website Notices and RAVE System Emergency Notices.

K. Summary of recent postings on website

L. Add “Communication Plan” as a recurring agenda item

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XIII. Correspondence

A. Request for Meeting — Fire Department Access & Use of Municipal Water System

XIV. Calendar

- Council: 9/22/2025 & 10/13/2025
- Sewer: 10/09/2025 & 11/13/2025
- Water: 09/18/2025 & 10/16/2025
- Finance: 09/25/2025
- HARB: 11/04/2025
- Personnel: 10/20/2025 & 11/17/2025
- Planning: 10/15/2025 & 11/19/2025
- Streets: 09/24/2025 & 10/22/2025
- Property: 10/01/2025 & 11/05/2025

XV. Executive Session with possible action to be taken

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