

Mercersburg Sewer Authority
Borough Hall, 113 South Main Street, Mercersburg
August 13, 2026
MINUTES

Attending: Vice Chairman Joe Creighton, Member Ben Dugas, Member Josiah Guyer, Borough Manager Matthew Moxley, and Administrative Professional Angela Alleman

Absent: Chairman Jim Malone, Member Tim Stanton, Water/Sewer Plant Operator Donnie Keefer

Guests/Press: See Sign in Sheet

CALL THE MEETING TO ORDER/PUBLIC COMMENT

Vice Chairman Joe Creighton called the meeting to order at 5:00 pm.

TREASURER'S REPORT/BILLS PAYABLE

MOTION: To approve July 2026 Treasure's Report and Bills Payable Report was made by Dugas, seconded by Guyer, all ayes, motion carried.

MINUTES

Review and approval of the July 9, 2026 meeting minutes was tabled until the September 10, 2026 meeting.

SOLICITORS REPORT

Not scheduled to be present.

MANAGER'S REPORT

Manager Moxley reported that he is working on developing Standard Operating Procedures (SOPs) for the Public Works Department.

ENGINEER'S REPORT

Not scheduled to be present. Report was provided for review.

WATER/SEWER PLANT OPERATOR'S REPORT

Donnie Keefer was not present.

PUBLIC WORKS DEPARTMENT REPORT

Report was provided for review.

OLD BUSINESS

The sewer jetter was picked up from the service shop and will be dismantled for scrap.

NEW BUSINESS

MOTION: To approve Resolution 2026-03-S – Check Signer Appointments was made by Dugas, seconded by Guyer, all ayes, motion carried.

MOTION: To approve Proposed Town Hall Meeting on September 19, 2026, from 10:00 a.m. to 12:00 p.m., and the Establishment of Quarterly Town Hall Meetings was made by Dugas, seconded by Guyer, all ayes, motion carried.

MOTION: To approve Fayette St. Duplex Plans with 1 tap fee was made by Dugas, seconded by Guyer, all ayes, motion carried.

MOTION: To approve UV Intensity Recorder – Control Systems 21 Invoice # SFOINV-000256 (\$3,413.84) was made by Dugas, seconded by Guyer, all ayes, motion carried.

MOTION: To approve Customer Sewer Credit of \$18.92 for Pool Fill was made by Dugas, seconded by Guyer, all ayes, motion carried.

MOTION: To approve High Tide Invoice #757 (\$3,977.44) was made by Guyer, seconded by Dugas, all ayes, motion carried.

MOTION: To approve UV Project PSI Pay Application 4 - Invoice 1440 – General (\$20,183.27) and UV Project PSI Pay Application 4 – Invoice 1441 – Electric (16,218.50) was made by Dugas, seconded by Guyer, all ayes, motion carried.

MOTION: To approve Application for Keefer Drive Permit (\$2500.00) was made by Dugas, seconded by Creighton, all ayes, motion carried.

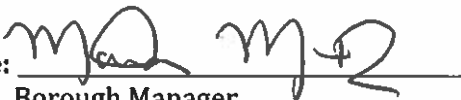
Members reviewed the outstanding closeout items for the UV Project.

CORRESPONDENCE

Members reviewed the Sewer Authority memo to Orrstown Bank regarding payroll check signatures.

MOTION: To adjourn at 5:35pm was made by Guyer, seconded by Dugas, all ayes, motion carried.

Date approved: September 10, 2026 **Motion:** Guyer **Seconded:** Dugas (one abstain – Stanton)

Signature: 
Borough Manager

SEAL

