

Mercersburg Sewer Authority
Borough Hall, 113 South Main Street, Mercersburg
July 9, 2026
MINUTES

Attending: Chairman Jim Malone, Member Joe Creighton, Member Tim Stanton, Member Ben Dugas, Water/Sewer Plant Operator Donnie Keefer, Borough Manager Matthew Moxley, and Administrative Professional Angela Alleman

Absent: None

Guests/Press: See Sign in Sheet

CALL THE MEETING TO ORDER/PUBLIC COMMENT

Chairman Jim Malone called the meeting to order at 7:00 pm.

TREASURER'S REPORT/BILLS PAYABLE

MOTION: To approve June 2026 Treasure's Report and Bills Payable Report was made by Creighton, seconded by Dugas, all ayes, motion carried.

MINUTES

MOTION: To approve June 11, 2026 Meeting Minutes was made by Creighton, seconded by Dugas, two ayes, one abstain (Member Stanton due to being absent), motion carried.

SOLICITORS REPORT

Not scheduled to be present.

MANAGER'S REPORT

MOTION: To amend the July 9, 2026 agenda to add Review and Approve Envirep Quote for Emergency Pump Repairs to Keefer Pumping Station was made by Dugas, seconded by Stanton, all ayes, motion carried.

MOTION: To approve Envirep COSTARS Quote Contract #016-E23-279 for Emergency Pump Repairs to Keefer Pumping Station following the payment plan was made by Creighton, seconded by Dugas, all ayes, motion carried.

ENGINEER'S REPORT

Not scheduled to be present. Report was provided for review.

WATER/SEWER PLANT OPERATOR'S REPORT

Donnie Keefer reported that the SBRs are performing well for this time of year. Reed beds continue to perform better than under previous operations, although performance is below expectations due to ongoing digester issues requiring temporary operational adjustments.

The Authority expects to receive a Notice of Violation (NOV) from DEP for June after a fecal sample was damaged by the laboratory and could not be reported before the deadline. Donnie noted the issue was outside the Authority's control.

Donnie also reported that the transition from SPL Laboratories to LABS is progressing. The change is expected to take effect during the first week of August once the required paperwork is completed. Sampling will move from Thursdays to Wednesdays to align with the new laboratory's pickup schedule.

Manager Moxley added that he is working with Franklin County on a potential \$200,000 Community Development Block Grant (CDBG) for digester rehabilitation. The grant requires income certification from selected residents, and 13 of the 62 requested surveys have been returned. A second round of notifications will be sent to increase participation, as additional responses are needed to meet eligibility requirements. If awarded, the grant would fund rehabilitation of the digester tanks, including welding repairs, epoxy coating, and replacement of associated piping and equipment. Members discussed that any costs exceeding the grant amount would be the Authority's responsibility but agreed that securing the grant would significantly reduce future wastewater treatment plant upgrade costs. Donnie Keefer noted that properly rehabilitated digesters are expected to provide an additional service life of approximately 30 years.

PUBLIC WORKS DEPARTMENT REPORT

Report was provided for review.

OLD BUSINESS

MOTION: To approve Sherwood Logan Invoice #100067 (\$30,926.30) was made by Creighton, seconded by Dugas, all ayes, motion carried.

MOTION: To retroactively approve Laboratory Services Proposal was made by Dugas, seconded by Stanton, two ayes, one nay (Creighton), motion carried.

After a brief discussion, it was decided that the sewer jetter would be stripped of usable parts and then listed for sale through the Municibid online auction service.

Discussion regarding Envirep service charges was tabled until the next meeting to allow for review of the specific invoice involved.

Donnie Keefer provided a brief update on the grease trap inspections. A formal report will be presented by Lance Hoover upon completion of all inspections.

NEW BUSINESS

MOTION: To approve High Tide Invoice #745 (\$3,791.96) was made by Creighton, seconded by Dugas, all ayes, motion carried.

A proposed customer payment plan was briefly discussed. Following receipt of a last-minute email from the customer indicating they did not agree with the proposed plan, it was decided to request that the Water Authority terminate water and sewer service.

MOTION: To recommend that the Mercersburg Water Authority proceed with issuing a delinquent shut-off notice to the customer who declined the proposed payment plan was made by Dugas, seconded by Creighton, all ayes, motion carried.

CORRESPONDENCE

None.

MOTION: To adjourn at 8:23pm was made by Creighton, seconded by Dugas, all ayes, motion carried.

Date approved: *September 10, 2026* **Motion:** *Stanton* **Seconded:** *Creighton*

Signature: *[Handwritten Signature]*
Borough Manager

SEAL

