

Mercersburg Borough Council

Borough Hall, Mercersburg, PA

October 10, 2011

Minutes

Attending: President Elizabeth McClintick, Tom Suddeth, Betty Stenger, Chris Frisby, Donald Stoner, John Freeland, Borough Manager Tammy Oberholzer, Assistant Borough Manager Dawn Scheller, Solicitor Sam Wiser, Police Chief John Zechman

Absent: Mayor Jim Zeger, Vice-President Joshua Meyers, Engineer

Press: Regina Hall- The Mercersburg Journal

Guests: Patrick Heraty-Waste Management, Lori Sullivan-Interstate Waste, Ken Murdock-IESI, Matt Nagy-Mercersburg, Aaron Nagy-Troop 7 Mercersburg, Noelle Kessler-Pecks Refuse, Travis Kessler-McConnellsburg, Avery Cook-Mercersburg, Jay McLaughlin-IESI

President McClintick called the meeting to order at 7:00 p.m.

President McClintick asked Tom Suddeth to lead the Pledge of Allegiance.

President McClintick invited the guests to make a Public Comment.

President McClintick asked who was in the audience for the awarding of the Trash Services Contract. Multiple audience members raised their hands.

President McClintick asked for the information to be read for the Trash Bids.

Dawn Scheller stated that four bids were received on September 23, 2011. The bids were opened the bids at 2:00 pm. The Bid information was forwarded to the Trash Committee for review. The Trash Committee met on Wednesday, October 5, 2011 to review the information. The four bids received were as follows: **Interstate Waste Services**, Shippensburg PA, Option (A) Total Price of \$81.61, Option (B) Total Price of \$81.16; **Waste Management**, Camp Hill PA, Option (A) Total Price of \$81.17, Option (B) Total Price of \$81.17; **Pecks Refuse Disposal**, McConnellsburg PA, Option (A) Total Price of \$78.80, Option (B) Total Price of \$81.80; **IESI**, Scotland PA, Option (A) Total Price of \$79.55, Option (B) Total Price of \$82.53.

Betty Stenger presented the Trash Committees recommendation. In making the Trash Committee's recommendation regarding the award of the trash bids, the committee considered the negligible price difference, the availability of WM due to its close location, and the quality of service that WM has delivered to the Borough over the prior contract term. WM has been available and responsive, quality of service has been good, and the customers are familiar with the WM registration and services. Given the negligible difference in costs, the committee finds it in the best interests of the Borough citizens and taxpayers to recommend that the waste services contract be awarded to WM.

MOTION: to award the Waste Services Contract to Waste Management, Camp Hill PA was made by Betty Stenger, second by John Freeland, all ayes, motion carried.

President McClintick asked for a motion to approve the minutes.

MOTION: to approve the meeting minutes from September 12, 2011 was made by Betty Stenger, second by Tom Suddeth, President McClintick had a spelling correction on the second page: GNOE was corrected to GANOE, no other corrections were requested, a vote was taken, all ayes, motion carried.

President McClintick asked for a motion regarding the Treasurer's Report for the month ending September 30, 2011.

MOTION: to approve the Treasurer's Report for the month ending September 30, 2011 was made by Tom Suddeth, second by John Freeland, all ayes, motion carried.

President McClintick asked for a motion to pay the Bills Payable Invoice Lists September 30, 2011.

MOTION: to approve to pay the Bills Payable Invoice List September 30, 2011 was made by Chris Frisby, second by John Freeland, Tom Suddeth opposed, remaining ayes, motion carried.

President McClintick stated that they did not have a Mayor's Report.

President McClintick asked for the Police Report.

Chief Zechman reviewed the Police Report. Chief Zechman stated that there were 118 Complaints and Service Calls, 18 Crimes investigated, 5 Criminal Arrests, 1 Accident Investigation, 23 Citations Issued, and 13 Parking Tickets. Chief stated that the department received a check for \$500 as a donation for the Police Department. Chief Zechman provided information regarding a candidate to fill the vacant Part-Time Police Officer position. Chief asked Borough Council to authorize the hiring of the recommended individual. After discussion, Borough Council asked that the request be reviewed by the Personnel Committee. Borough Council made the following motion.

MOTION: to hire Mario Angelini contingent upon the approval of the Personnel Committee was made by Tom Suddeth, John Freeland, all ayes, motion carried.

President McClintick asked for the Solicitor's Report.

Sam Wiser spoke and recognized the First National Bank of Mercersburg. He stated that they have been very cooperative with working with the Borough to set up the Loan Program for Sidewalk Replacement.

MOTION: to authorize Tammy Oberholzer to send out a letter to the First National Bank of Mercersburg commending them for their efforts on the Sidewalk Loan Program was made by Betty Stenger, second John Freeland, Tom Suddeth opposed, remaining ayes, motion carried.

President McClintick asked for the Engineer's Report

The Engineer is preparing information for Borough Council regarding the Street Assessment Survey scheduled for the beginning part of 2012.

President McClintick asked for the Manager's Report.

Tammy provided an update regarding the Grain Alley Project and other paving projects that have been completed recently. Tammy Oberholzer provided Borough Council with a copy of the preliminary 2012 budget. Tammy Oberholzer asked that all council members review the budget and direct questions to both herself and Amy Hershey prior to the next Borough Council Meeting. Tammy Oberholzer stated that the Senate Labor Committee was holding a hearing regarding the Prevailing Wages. Tammy provided the Council Members with the information and stated that they are all welcome to attend.

Donald Stoner entered the meeting at 7:25 pm.

Tammy stated that the Borough Office had received requests for Fire Police help for the Greencastle Parade Friday 10/28/11 and the Fulton Fall Folk Festival. She provided council with the information. Tammy stated that the request arrived to the Borough Office after the packets had already been distributed.

MOTION: to authorize the M.M.M.P. Fire Police permission to assist with the Greencastle Parade Friday October 28, 2011 was made by Donald Stoner, second by John Freeland, all ayes, motion carried.

MOTION: to authorize the M.M.M.P. Fire Police permission to assist with the Annual Fulton Fall Folk Festival in McConnelsburg Saturday October 15 was made by Chris Frisby, second by Donald Stoner, all ayes, motion carried.

President McClintick asked for the Secretary's Report.

Dawn Scheller reported that four Land Use Permits were issued in September.

President McClintick stated that the Public Works Department's Report was in the packets for review.

President McClintick moved on to the Committee Reports.

Beautification had no report.

Nominating Committee stated that they were still reviewing candidate possibilities for the Property Maintenance Appeals Board. They are hopeful that recommendations would be made at the next month's Borough Council Meeting.

Sam Wiser stated that the letters could be sent to the Rental Property Owners informing them of the Ordinance and the Registration Requirements.

Dawn Scheller stated that she would work on notifying the Land Lords of the new requirements.

Betty Stenger notified the Office that there is a house on the square that has broken windows and it is a public nuisance. Tammy stated that she would contact them.

President McClintick asked if the Personnel Committee had an update. The Committee reported that they are in the process of updating the Employee Manual. Once the manual is completely updated new manuals will be distributed,

President McClintick asked for the Property Committees Report. The Property Committee provided an update and stated that they would like Tammy Oberholzer to proceed with selling the 1999 old Police cruiser to the highest bidder. Tammy Oberholzer stated that she would complete the sale and provide Borough Council with an update.

President McClinticks asked for the Streets Committee for an update.

The Streets Committee reviewed the meeting information from the September 14, 2011 meeting. They made the following recommendations.

MOTION: to purchase 12 "No Parking on this Side" signs and posts for a total cost of \$487.32 to be placed in the Findlay Park Development to allow for Emergency Vehicles to travel through if necessary was made by Betty Stenger, second by John Freeland, all ayes, motion carried.

MOTION: to approve Pamela J. Baker's Application for a Handicap Parking Space was made by Betty Stenger, second by John Freeland, all ayes, motion carried.

The Streets Committee then spoke about the task of completing a Street Assessment Survey and the need for a plan to repair/replace the streets. The Streets Committee asked Borough Council to keep in mind as they look at the budget that more improvements will need to be completed to improve the quality of the streets. They asked that Borough Council think about increasing the annual amount of funds added to the Street Capitol Improvement Fund. President McClintick stated that the fund currently receives a contribution of \$30,000 per year. Borough Council Members were reminded that the proposed 2012 budget was provided to them and if any council member has questions they should refer the questions to Tammy Oberholzer and Amy Hershey.

President McClintick stated that a Finance Committee Meeting should be scheduled. Tammy Oberholzer stated that the meeting could be held on a Monday or Wednesday.

President McClintick moved on to New Business.

MOTION: to authorize and Appoint Mindy Crawford as consultant for HARB in conjunction with the 2011-2012 CLG Grant was made by Betty Stenger, second by Tom Suddeth, all ayes, motion carried.

President McClintick reviewed the correspondence and the upcoming calendar/committee meeting dates.

President McClintick asked for any additional business.

Tom Suddeth notified the Manager and Assistant Manager of two Ordinance Violations. Tom notified them of a Weed Violation on the property that is currently storing the Smith House Bricks and is known as the old Hershey Garage. Tom Suddeth also stated that a home on Faust Street was working on the property without the required permits.

MOTION: to adjourn at 8:05 pm was made by Donald Stoner, second by Tom Suddeth, all ayes, motion carried.

These minutes were transcribed by the Borough Secretary, Dawn L. Scheller, from her notes and a recording of the meeting.
Respectfully submitted by Borough Secretary, Dawn L. Scheller.

Date Approved: 11/14/2011 Motion Made By: John Toward Second Made By: Tom Suddeth